

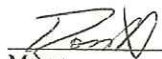


TOWN OF CARNDUFF
Minutes of the Regular Meeting
January 10, 2017

- Present: Members of Council Present: Mayor Ross Apperley, Councilors Roy Annetts, Chris Boardman, Kris Carley, Kevin Lesy, Joel Purves, and Greg Wall.
- Recording: Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order: Mayor Apperley called the meeting to order at 5:58 a.m.
- Confirm 1/17 **CARLEY:** That the agenda, as prepared and submitted to council, for the January 10th, 2017 meeting be hereby confirmed. **CARRIED**
- Minutes 2/17 **ANNETTS:** That the minutes from the regular meeting held on December 13th, 2016 be approved as circulated. **CARRIED**
- UNFINISHED BUSINESS:**
- Vacation Guide 3/17 **CARLEY:** That Council hereby authorizes the Community Development Officer to advertise in the 2017/18 Southern Saskatchewan Vacation Guide. Furthermore, this motion is contingent on the Carnduff & District Business Organization Committee equally sharing this cost. **CARRIED**
- NEW BUSINESS:**
- Phair Permit 4/17 **ANNETTS:** That Council hereby approves a development permit to Phair Oilfield Tank Truck Service for a mezzanine with accommodation located on Lot 3, Block 32, Plan 92R65170 (125 Day Crescent), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**
- RM Res Subdivision 5/17 **LESY:** That Council hereby approves the proposed residential subdivision by Darryl Halvorson as detailed in the December 21st, 2016 correspondence. The said subdivision request is for lands located within the R.M. of Mount Pleasant No. 2, with a legal description of SW ¼ 18-3-32 W1M.
AND furthermore, the Town of Carnduff is not aware of any land uses in the vicinity that would be incompatible with the intended use, nor does the Town of Carnduff have any facilities that could be affected by the proposed development. **CARRIED**
- Timber Tree Lease 6/17 **CARLEY:** That Council hereby approves renewing the lease agreement with Timber Tree Services for Lot 4, Block N, Plan 10191557 with the basic annual rent of \$850.00. **CARRIED**
- Utility Transfers 7/17 **BOARDMAN:** That Council hereby authorizes the administration office to transfer the following accounts to the tax card:
- | <u>Account No.</u> | <u>Address</u> | <u>Amount</u> |
|--------------------|-----------------------------------|---------------|
| 472 | 713 Spencer Street | \$1,054.78 |
| 624.1 | 107 Broadway | \$887.37 |
| 625 | 610 Railway Avenue | \$1,067.21 |
| 49 | 816 Pacific Avenue | \$389.88 |
| 316 | 309 – 1 st St. West | \$547.72 |
| 161 | 302 – 4 th Street West | \$309.81 |
- CARRIED**
- REPORTS:**
- Admin Report 8/17 **LESY:** That the Administrator's Report for the January, 2017 meeting be accepted as presented, and furthermore the report be filed. **CARRIED**
- Daycare Report 9/17 **BOARDMAN:** That the Daycare Supervisor's Report for the January, 2017 meeting be accepted as presented, and furthermore the report be filed. **CARRIED**
- Commiss Report 10/17 **PURVES:** That the Commissionaire's Reports for the January, 2017 meeting be accepted as presented, and furthermore the report be filed. **CARRIED**
- COMMITTEE REPORTS:**
- Recreation Councilor Annetts provided verbal report.
- Fire Department Practice & Call Report and 2016 Report provided.
Councilor Carley provided verbal report.

- Medical Clinic Val Olney provided financial statement.
SE Medical Group Sept.13 Meeting Minutes and Annual Financial Statement provided.
- 6:55 a.m. – Councilor Boardman declared a conflict of interest regarding Borderline Housing and left the council chambers.
- Borderline Housing Councilor Lesy provided verbal report.
- 7:00 a.m. – Councilor Boardman returned to the council chambers.
- Mayor’s Report Mayor Apperley provided verbal report.
- Com. 11/17 **PURVES:** That the written council committee reports be received and filed and
Reports further that the verbal council committee reports be acknowledged as presented.
CARRIED
- DELEGATIONS:**
7:01 to 7:10 a.m. – Foreman Vasyi Zhenchuk and Equipment Operator Fred Lingelbach
- CORRESPONDENCE:**
- Corr. 12/17 **WALL:** That the list of Correspondence be approved as presented and
furthermore that all correspondence with an asterisk (*) be filed.
- a) S.U.M.A. Letter re: Membership Fees. *
 - 2017 Resolutions. *
 - Urban Voice Winter, 2016. *
 - Financial Statements.
 - b) SUMAssure..... Letter re: Strategic Planning & Legal Expense. *
 - Annual Meeting Agenda Jan. 2016 Meeting Minutes. *
 - Proposed Bylaw Amendment. *
 - Notice for Elections on Management Board. *
 - Election Rules & Procedures Handbook.
 - c) Sask. Housing Corp..... Letter re: Carnduff Housing Directory. *
 - d) SE Transportation Committee..... Letter & Invoice for Membership. *
 - e) Saskatchewan NOW!..... Newsletter Fall, 2016.
 - f) The Pipeline..... Magazine Winter, 2016.
 - g) Going Places..... Magazine Fall, 2016. **CARRIED**
- FINANCIAL:**
- Bank 13/17 **ANNETTS:** That the bank reconciliation statement for the December, 2016
Recs Bank of Montreal Chequing Account and December, 2016 Affinity Credit Union Payroll
Account be accepted as presented. **CARRIED**
- Finance 14/17 **ANNETTS:** That the income statement for December, 2016 and Statement of
State Financial Activities ending December 31st, 2016 be accepted as presented.
CARRIED
- ACCOUNTS FOR PAYMENT:**
- Accts 15/17 **ANNETTS:** That Cheque #30034 to #30053 and #30055 to #30074, and #30076
Approval to #30090 for \$197,630.31; January 2017 Invoices for \$87,392.04; direct deposits and ACU
withdrawals for \$37,033.77; and mastercard payments for \$1,763.86 totaling \$361,796.91 be
hereby approved for payment. **CARRIED**
- 7:22 a.m. Councilors Purves and Carley declared a conflict of interest regarding Cheque #s
30054 and 30075 respectively.
- 16/17 **LESY:** That Cheque #30054 for \$36,928.98 for be hereby approved for
payment. **CARRIED**
- 17/17 **BOARDMAN:** That Cheque #30075 for \$1,047.95 be hereby approved for payment.
CARRIED
- Adjourn 18/17 **ANNETTS:** That we do now adjourn. **CARRIED**

Meeting adjourned at 7:28 a.m.



Mayor



Administrator