

- Present:** Members of Council Present: Mayor Ross Apperley, Councilors Roy Annetts, Chris Boardman, Kris Carley, Kevin Lesy, Joel Purves, and Greg Wall.
- Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order:** Mayor Apperley called the meeting to order at 6:01 a.m.
- Confirm 19/17 CARLEY:** That the agenda, as prepared and submitted to council, for the February 14th, 2017 meeting be hereby confirmed. **CARRIED**
- Minutes 20/17 WALL:** That the minutes from the regular meeting held on January 10th, 2017 be approved as circulated. **CARRIED**
- 6:15 a.m. – Administrator Brown and Administrator Assistant Beck declared a pecuniary interest regarding an employee’s request to bank overtime hours and left the council chambers.
- 6:21 a.m. – Administrator Brown and Administrator Assistant Beck returned to the council chambers.
- NEW BUSINESS:**
- 6:41 a.m. – Councilor Carley declared a conflict of interest regarding the Carley Capital permit extension and left the council chambers.
- Carley Permit 21/17 WALL:** That Council hereby approves a one year extension on Carley Capital Corp’s building permit #15-001 with a civic address of 320 Highway 318 N. **CARRIED**
- 6:42 a.m. – Councilor Carley returned to the council chambers.
- True Integ Permit 22/17 ANNETTS:** That Council hereby approves a building permit to True Integrity Developers for an industrial shop renovation located on Lot 3, Block 32, Plan 92R65170 (125 Day Crescent), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**
- Anderson Permit 23/17 CARLEY:** That Council hereby approves a development and building permit to Anderson Enterprises Ltd for a commercial storage shed located on Block E, Plan 62R23859 (1211 Highway 18), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**
- Board of Revision 24/17 PURVES:** That Gord Krismer & Associates Ltd be appointed as representatives of the Board of Revision for the 2017 year, with a retainer fee of \$150 plus GST. The Board shall consist of Clint Krismer, Gord Krismer, Jeff Hutton, Charmain Luscombe, Brian Lynch, Reg Skinner, and Don Van Beseleare.
AND furthermore, Council hereby appoints Christina Krismer as the Secretary of the Board of Revision. **CARRIED**
- Library Appointment 25/17 BOARDMAN:** That Council hereby accepts the appointment of the following as community members to the Carnduff Integrated Branch Library: Chairperson – Elizabeth Henger; Vice-Chair/Municipal Trust – Lee Goertz; Town Trust – Chris Boardman; School Principal – Ryan Nichols; Teachers – Melissa Borreson, Collinda Thompson, Louise Craven-McLean; Treasurer – Kevin LaBelle; Community – Agnes Kimler & Chrystine Spittal. **CARRIED**
- Clearing The Path 26/17 CARLEY:** That Council enters into an agreement with Saskatchewan Association of Rural Municipalities (SARM) for the maintenance of a Clearing the Path Primary Weight Corridor for ENE 35-2-33-1. **CARRIED**
- Daycare Budget 27/17 ANNETTS:** That the proposed 2017 Daycare Budget be hereby approved and form part of the Town of Carnduff’s 2017 Operating Budget. **CARRIED**
- Daycare 28/17 CARLEY:** That Council hereby approves the Carnduff Community Daycare

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TOWN OF CARNDUFF
Minutes of the Regular Meeting
 February 14, 2017

Wages		Board's recommendation for a 2% raise increase, effective February 13 th , 2017. CARRIED																		
2016 Reserves	29/17 PURVES:	That Council hereby approves the following 2016 transfers to/from reserves: <table border="0" style="margin-left: 40px;"> <tr><td>Bulk Water Well</td><td style="text-align: right;">\$2,183.00</td><td></td></tr> <tr><td>Daycare</td><td style="text-align: right;">\$6,113.00</td><td></td></tr> <tr><td>Fire Truck</td><td style="text-align: right;">(\$21,988.00)</td><td></td></tr> <tr><td>Centennial Arena</td><td style="text-align: right;">\$50,000.00</td><td></td></tr> <tr><td>Water</td><td style="text-align: right;">(\$40,500.00)</td><td></td></tr> <tr><td>Sewer</td><td style="text-align: right;">\$230,780.00</td><td style="text-align: right;">CARRIED</td></tr> </table>	Bulk Water Well	\$2,183.00		Daycare	\$6,113.00		Fire Truck	(\$21,988.00)		Centennial Arena	\$50,000.00		Water	(\$40,500.00)		Sewer	\$230,780.00	CARRIED
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Sewer	\$230,780.00	CARRIED																		
Festival Donation	30/17 LESY:	That Council hereby donates \$100 to the Carnduff & District Music & Arts for the annual festival. CARRIED																		
Utility Charges	31/17 LESY:	That Council hereby acknowledges a request to remove utility charges from the property owners of Pt Lot 8-9, Block 24, Plan E1422. AND furthermore, council has denied this request. CARRIED																		
		DELEGATIONS: 7:04 a.m. – 7:27 a.m. Foreman Vasyl Zhenchuk & Equipment Operator Fred Lingelbach 7:28 a.m.—Councilor Purves declared a conflict of interest regarding water meter installations and left the council chambers. 7:30 a.m. – Councilor Purves returned to the council chambers. 7:30 a.m. – 7:49 a.m. Sgt Waldbauer, Carnduff R.C.M.P. Detachment																		
		REPORTS:																		
Admin Report	32/17 PURVES:	That the Administrator's Report for the February, 2017 meeting be accepted as presented, and furthermore the report be filed. CARRIED																		
Rec Dir Report	33/17 ANNETTS:	That the Recreation Director's Report for the February, 2017 meeting be accepted as presented, and furthermore the report be filed. CARRIED																		
Daycare Report	34/17 BOARDMAN:	That the Daycare Supervisor's Report for the February, 2017 meeting be accepted as presented, and furthermore the report be filed. CARRIED																		
Commiss Report	35/17 LESY:	That the Commissionaire's Reports for the February, 2017 meeting be accepted as presented, and furthermore the report be filed. CARRIED																		
		COMMITTEE REPORTS: Recreation January 9 th , 2017 Minutes provided by Rec Director Marsh Councilors Annetts and Purves provided verbal report. CDBO Councilors Carley and Purves provided verbal report. Library Councilors Boardman, Carley and Wall provided verbal report. EMO Councilors Boardman and Carley provided verbal report. OH & S Councilor Carley provided verbal report. Medical Clinic Mayor Apperley provided verbal report. 8:00 a.m. – Councilor Boardman acknowledged a conflict of interest with Borderline Housing. He then asked Mayor Apperley if he should declare a conflict of interest regarding Borderline Housing because he is a staff member. Mayor Apperley did not feel it was a conflict, as advised by the lawyer. 8:04 a.m. – Councilor Boardman left the council chambers. 8:05 a.m. – Mayor Apperley asked for a recess with the Administration staff to discuss further meeting procedures following Councilor Boardman's questions. Mayor Apperley, Administrator Brown and Administrator's Assistant Beck left the council chambers. 8:07 a.m. -- Mayor Apperley, Administrator Brown and Administrator's Assistant Beck returned to the council chambers.																		

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Mayor Apperley asked Councilor Lesy not to give a Borderline Housing report at this time.

8:11 a.m. – Councilor Boardman returned to the council chambers.

Mayor's Report Mayor Apperley provided verbal report.

Com. 36/17 PURVES: That the written council committee reports be received and filed and Reports further that the verbal council committee reports be acknowledged as presented. CARRIED

CORRESPONDENCE:

Corr. 37/17 LESY: That the list of Correspondence be approved as presented and furthermore that all correspondence with an asterisk (*) be filed.

- a) Gov. of Sask. 2017 Revaluation Percentages of Value. *
b) Sun Country..... DFCC Inspection Report. *
c) SE Transportation Committee January 2017 Meeting Report. *
..... Transportation Plan Update Project.
d) SAMA. Annual Meeting April 12th, 2017 in Regina. *
e) Ombudsman Sask. Letter re: Webinar. *
f) Lower Souris Watershed Newsletter Winter, 2016.
g) AE Today Newsletter Issue #4, 2016.
h) Peter Van Loan, MP Information on Bill C-323 (Heritage Infrastructure)
i) Alliance Pipeline Proposed Changes to Emergency Management Filing.
j) Infrastructure Magazine Volume 22. CARRIED

FINANCIAL:

Bank 38/17 ANNETTS: That the bank reconciliation statement for the January, 2017 Recs Bank of Montreal Chequing Account and January, 2017 Affinity Credit Union Payroll Account be accepted as presented. CARRIED

Finance 39/17 CARLEY: That the income statement, Statement of Financial Activities, State and loan balance statement ending December 31st, 2016 be accepted as presented. CARRIED

ACCOUNTS FOR PAYMENT:

Accts 40/17 ANNETTS: That Cheque #30104 to #30115 and #30118 to #30167 for Approval \$323,694.72; direct deposits and ACU withdrawals for \$89,594.11; and mastercard payments for \$686.16 totaling \$413,974.99 be hereby approved for payment. CARRIED

41/17 ANNETTS: That Cheque #30116 to #30117 for \$1,151.11 be hereby approved for payment. CARRIED

Adjourn 42/17 ANNETTS: That we do now adjourn. CARRIED

Meeting adjourned at 8:15 a.m.

Signature of Roy Smith, Deputy Mayor

Signature of Administrator