



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
**March 13, 2018**

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**Present:** Members of Council Present: Deputy Mayor Roy Annetts, Councilors Greg Wall, Kris Carley, Joel Purves, Verdeen Matthewson, and Kevin Lesy.

**Absent:** Members of Council Absent: Mayor Ross Apperley.

**Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.

**Call to Order:** Deputy Mayor Annetts called the meeting to order at 6:00 a.m.

**Addition** 49/18 **LESY:** That the following item be added to the March 13<sup>th</sup>, 2018 agenda:  
Snow Removal at 715 Pacific Avenue. **CARRIED**

**Confirm** 50/18 **WALL:** That the agenda, as prepared and submitted to council, for the  
March 13<sup>th</sup>, 2018 meeting be hereby confirmed. **CARRIED**

**Minutes** 51/18 **CARLEY:** That the minutes from the regular meeting held on February 13<sup>th</sup>,  
2018 be approved as circulated. **CARRIED**

**DELEGATIONS:**

6:35 a.m. – 6:55 a.m. Foreman Vasyl Zhenchuk

**UNFINISHED BUSINESS:**

**Rescind** 52/18 **CARLEY:** That Council hereby rescinds Motion #4/18, a motion to authorize  
#4/18 Gord Hamilton to attend the Water and Wastewater Course in either Regina or Moose Jaw  
in March or April, 2018. Council rescinds this motion after further communication with  
Gord on the necessity and feasibility of Gord's certification. **CARRIED**

**Pesticide** 53/18 **CARLEY:** As per email circulation on February 27<sup>th</sup>, 2018, Council hereby  
Course authorizes Gord Hamilton to take the Pesticide Applicator License Course mid March, 2018  
in Weyburn. Furthermore, all costs associated shall be paid by the Town of Carnduff.  
**CARRIED**

**SKPower** 54/18 **LESY:** That Council hereby rescinds Motion #35/18, a motion to enter into  
Easement into an easement agreement with SaskPower.  
AND furthermore, Council hereby enters into a revised easement  
agreement with SaskPower for the purpose of constructing and maintaining a lagoon force  
main pipe. Council acknowledges these revisions were requested by SaskPower.  
**CARRIED**

7:25 a.m. – Councilors Carley and Matthewson declared a conflict of interest regarding the  
tenders for the basement removal and left the council chambers.

**Basement** 55/18 **LESY:** That Council hereby accepts C & N Oilfield Maintenance Ltd's  
Tender tender to remove, dispose of, and fill the basement at Block B, Plan AL8477 at a cost of  
\$4,392.50. **CARRIED**

7:39 a.m. – Councilors Carley and Matthewson returned to the council chambers.

**Delinquent** 56/18 **WALL:** That Council hereby authorizes the Administration Office to contact  
Accts the legal solicitor regarding delinquent accounts in the trailer court. **CARRIED**

**NEW BUSINESS:**

**Clearing the** 57/18 **PURVES:** That Council enters into an agreement with Saskatchewan  
Path Association of Rural Municipalities (SARM) for the maintenance of a Clearing the Path  
Primary Weight Corridor for ENE 35-2-33-1. **CARRIED**

**Connect** 58/18 **LESY:** That Council hereby enters into a one year renewal agreement  
Energy commencing November 1, 2018 with Connect Energy to lock in a fixed price for Natural Gas  
at a cost of \$0.1290 per cubic metre or lower. **CARRIED**

**Commiss** 59/18 **MATTHEWSON:** That Council hereby enters into a contract with Commissionaires  
Contract South Saskatchewan for bylaw services from May 1<sup>st</sup> 2018 to April 27<sup>th</sup>, 2019 at a cost of  
\$6,563.55. **CARRIED**

**CDBO** 60/18 **PURVES:** That Council hereby authorizes the issuance of a Community Events

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Permit		Permit to the Carnduff & District Business Organization for a Sidewalk Sale and Canada Day Celebration to take place at the Centennial Park on Friday, June 29 <sup>th</sup> , 2018 from 3:00 p.m. to 12 midnight and Saturday, June 30 <sup>th</sup> , 2018 from 12 midnight to 2:00 .m. <b>CARRIED</b>
Energeo Permit	60/18	<b>LESY:</b> That Council hereby approves a development permit to Energeo Management to renovate a residential building located on Lots 12 and 13, Block 16, Plan E1422 (316 – 2 <sup>nd</sup> St. East), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. <b>CARRIED</b>
Schmidt Permit	61/18	<b>CARLEY:</b> That Council hereby acknowledges Anita Schmidt’s development permit. Furthermore, Council hereby sets Tuesday, March 27 <sup>th</sup> , 2018 at 6:30 p.m. as a date for a Public Hearing to provide affected properties an opportunity to express their opinion on the application. <b>CARRIED</b>
Bylaw 490-18	62/18	<b>WALL:</b> That Bylaw 490-18, a bylaw to authorize the borrowing of monies to meet current expenditures for 2018, be introduced and read a first time. <b>CARRIED</b>
Bylaw 490-18	63/18	<b>MATTHEWSON:</b> That Bylaw 490-18 be now read a second time. <b>CARRIED</b>
Bylaw 490-18	64/18	<b>CARLEY:</b> That Bylaw 490-18 be given three readings at this regular meeting. <b>CARRIED</b>
Bylaw 490-18	65/18	<b>PURVES:</b> That Bylaw 490-18 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. <b>CARRIED</b>
Assesst Roll	66/18	<b>PURVES:</b> That Council hereby authorizes the administration office to advertise the 2018 Assessment Roll by the following methods: advertisement in Sask. Gazette, personal mailing to each affected property owner, posters at the Post Office and Administration Office and on the Town of Carnduff’s website. <b>CARRIED</b>
Legion Advert	67/18	<b>MATTHEWSON:</b> That Council hereby supports the Royal Canadian Legion Saskatchewan Command by advertising in the Military Service Recognition Book, with a business card ad. <b>CARRIED</b>
Library Appt	68/18	<b>LESY:</b> That Council hereby accepts the appointment of the following as members to the Carnduff Integrated Branch Library: Chairperson – Elizabeth Henger; Vice-Chair/Municipal Trustee – Lee Goertz; Town Trustee – Verdeen Matthewson; School Principal – Ryan Nichols; Teachers – Melissa Borreson, Colinda Thompson, Louise Craven-McLean; Treasurer – Kevin LaBelle; Community – Alison Ball, Chrystine Spittal, Danyelle Thompson, and Debbie Tollifson. <b>CARRIED</b>
2017 Audit	69/18	<b>WALL:</b> That Council hereby accepts the 2017 Audited Financial Statements as prepared by Cogent Chartered Professional Accountants LLP. Council also acknowledges the adjusting journal entries and schedule of adjusted errors. <b>CARRIED</b>
		<b>REPORTS:</b>
Admin Report	70/18	<b>LESY:</b> That the Administrator’s Report for the March, 2018 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED</b>
Rec Report	71/18	<b>MATTHEWSON:</b> That the Recreation Director’s Report for the March, 2018 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED</b>
Daycare Report	72/18	<b>MATTHEWSON:</b> That the Daycare Supervisor’s Report for the March, 2018 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED</b>
Commiss Report	73/18	<b>PURVES:</b> That the Commissionaire’s Reports for the March, 2018 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED</b>

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**COMMITTEE REPORTS:**

Recreation February Meeting Minutes provided by Shane Marsh.  
2017 Operating Costs & Funding Split provided by Jason Hollinger.  
CDBO Councilor Carley provided verbal report.  
Library Councilor Matthewson provided verbal report.  
Daycare Gov of Sask Letter re: Fire Safety Standards  
Councilor Matthewson provided verbal report.  
Medical Clinic Financials provided by Lydia Boyes.  
Councilor Wall and Admin Asst Beck provided verbal report.  
Sunset Haven Councilor Lesy provided verbal report.  
SE Transp Planning Feb. 27<sup>th</sup>, 2018 Meeting Minutes  
Councilor Wall provided verbal report.

Com. 74/18 **CARLEY:** That the written council committee reports be received and filed and  
Reports further that the verbal council committee reports be acknowledged as presented. **CARRIED**

**CORRESPONDENCE:**

Corr. 75/18 **CARLEY:** That the list of Correspondence be approved as presented and  
furthermore that all correspondence with an asterisk (\*) be filed.  
a) S.A.M.A. .... 2018 Annual Meeting Information. \*  
b) SGI ..... Business Assessment Recognition. \*  
c) Agri-View..... Magazine March, 2018. **CARRIED**

**FINANCIAL:**

Bank 76/18 **LESY:** That the bank reconciliation statement for the February, 2018 Bank  
Recs of Montreal Chequing Account and February, 2018 Affinity Credit Union Payroll Account  
be accepted as presented. **CARRIED**

Finance 77/18 **PURVES:** That the income statement ending February 28, 2018 be accepted  
State as presented. **CARRIED**

**ACCOUNTS FOR PAYMENT:**

Accts 78/18 **WALL:** That Cheque #30869 to #30881, #30883 to #30897, #30899 to  
Approval #30918, #30920 to #30922 for \$439,318.32; electronic fund transfer of \$3,362.41; pay  
works withdrawals, ACU withdrawals, and Cheque #7953 to #7955 for \$63,699.56; and  
mastercard payments for \$387.57 totalling \$506,767.86 be hereby approved for payment.  
**CARRIED**

8:53 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply  
invoice and left the council chambers. Councilor Matthewson declared a conflict of interest  
regarding the Swayze Concrete invoice and left the council chambers. Councilor Purves  
declared a conflict of interest regarding the J.P.’s Plumbing & Heating invoice and left the  
council chambers.

79/18 **LESY:** That Cheque #30883 to C & N Supply for \$146.20 be hereby  
approved for payment. **CARRIED**


80/18 **WALL:** That Cheque #30898 to J.P.’s Plumbing & Heating for \$159.45 be  
hereby approved for payment. **CARRIED**

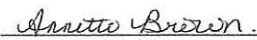
81/18 **WALL:** That Cheque #308919 to Swayze Concrete Ltd for \$4,971.81 be  
hereby approved for payment. **CARRIED**

8:54 a.m. – Councilors Carley, Matthewson, and Purves returned to the council chambers.

Adjourn 82/18 **WALL:** That we do now adjourn. **CARRIED**

Meeting adjourned at 8:56 a.m.

  
Deputy Mayor

  
Administrator