



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
*November 13, 2018*

- Present: Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Verdeen Matthewson, Kris Carley, Kevin Lesy, and Roy Annetts.
- Recording: Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order: Mayor Apperley called the meeting to order at 5:52 a.m.
- Confirm 270/18 **LESY:** That the agenda, as prepared and submitted to council, for the November 13<sup>th</sup>, 2018 meeting be hereby confirmed. **CARRIED**
- Minutes 271/18 **PURVES:** That the minutes from the regular meeting held on October 9<sup>th</sup>, 2018 be approved as circulated. **CARRIED**
- UNFINISHED BUSINESS:**
- Lot 6 272/18 **CARLEY:** That Council hereby enters into an agreement with the current Block 28 leasees at Lot 6, Block 28, Plan 78R04975 (120 Baglole Crescent) to extend their lease until May 15, 2019. **CARRIED**
- Lot 9 273/18 **ANNETTS:** That Council hereby enters into an agreement for sale with Lee Block 28 Moerike for Lot 9, Block 28, Plan 78R04975 (132 Baglole Crescent). **CARRIED**
- 6:09 a.m. – Councilor Purves declared a conflict of interest regarding the quote to replace and repair boilers at the Dean Fraser Community Centre and left the council chambers.
- DFCC 274/18 **WALL:** That Council hereby accepts J.P.’s Plumbing & Heating’s quote to Boilers replace a boiler and bring the remaining two boilers up to gas code standards at the Dean Fraser Community Centre. **CARRIED**
- 6:15 a.m. – Councilor Purves returned to the council chambers.
- NEW BUSINESS:**
- Library 275/18 **MATTHEWSON:** That Council hereby authorizes the appointments of Cathy Paton and Appoint Laura Verity as board members for Carnduff Integrated Branch Library. **CARRIED**
- NAMS 276/18 **PURVES:** That Council hereby authorizes Annette Brown and/or Tara Beck Training to attend the 3 day asset management training course in Regina on April 24<sup>th</sup> – April 26<sup>th</sup>, 2019 in Regina. All costs associated shall be reimbursed by the Town of Carnduff. AND furthermore, Council authorizes Annette Brown and/or Tara Beck to attend the three free webinar sessions on December 4<sup>th</sup>, 6<sup>th</sup>, and 12<sup>th</sup>. **CARRIED**
- Street 277/18 **LESY:** That Council hereby authorizes the Carnduff & District Business Closure Organization to close the east side of the 100 block on Broadway Street from Avonmore Hotel to Affinity Credit Union on Thursday, November 15<sup>th</sup>, 2018. This event is in support of the Carnduff Country Christmas. Furthermore, the street shall be closed between the hours of 4:00 p.m. to 7:00 p.m. If the ping pong ball drop is finished before 7:00 p.m. and the street is free of any debris, the Carnduff & District Business Organization will open the street. **CARRIED**
- Lot 18 278/18 **CARLEY:** That Council authorizes the proceedings to commence under the Block 19 *Tax Enforcement Act* for the purposes of acquiring title to Lot 18, Block 19, Plan E1422. **CARRIED**
- Lot 15 279/18 **WALL:** That Council authorizes the proceedings to commence under the Block 11 *Tax Enforcement Act* for the purposes of acquiring title to Lot 15, Block 11, Plan B3119. **CARRIED**
- REPORTS:**
- Admin 280/18 **PURVES:** That the Administrator’s Report for the November, 2018 meeting be Report accepted as presented, and furthermore the report be filed. **CARRIED**
- Daycare 281/18 **MATTHEWSON:** That the Daycare Supervisor’s Report for the November, 2018 Report meeting be accepted as presented, and furthermore the report be filed.

ED



TOWN OF CARNDUFF
Minutes of the Regular Meeting
November 13, 2018

CARRIED

Comm 282/18 LESY: That the Commissionaire's Report for the November, 2018 meeting
Report be accepted as presented, and furthermore the report be filed. CARRIED

COMMITTEE REPORTS:

- Recreation Rec. Director Trimble provided Nov. 5/18 Meeting Minutes.
CDBO October 4/18 Letter re Change to CDBO
Country Christmas 2018 Newsletter.
Library Letter of Understanding re: Insurance
Councilor Matthewson provided verbal report & discussed insurance
Daycare Response Letter from Kim Taylor, Director of Early Years Branch
Councilor Matthewson provided verbal report.
Fire Department Councilor Carley provided verbal report.
Medical Clinic Financial Reports provided by Tiana Martin.
Mayor Apperley provided verbal report.
SE Medical Group Mayor Apperley provided verbal report.
Sunset Haven Councilor Matthewson provided verbal report.
SE Transp Planning October 23/18 Meeting Report provided by Judy Riddell
Councilor Wall provided verbal report.

Com. 283/18 WALL: That the written council committee reports be received and filed and
Reports further that the verbal council committee reports be acknowledged as presented. CARRIED

DELEGATES:

7:15 a.m. - 7:39 a.m. Foreman Vasyl Zhenchuk

CORRESPONDENCE:

- Corr. 284/18 ANNETTS: That the list of Correspondence be approved as presented and
furthermore that all correspondence with an asterisk (\*) be filed.
a) SUMA ..... Convention Package. \*
..... UrbanVoice Fall, 2018. \*
b) Water Security Agency..... Lagoon Compliance Inspection. \*
c) Gov. of Saskatchewan ..... 2018 Regional Planning Forum. \*
..... Crown Corp GIL Announcement. \*
d) SGEU ..... Letter re: Liquor Store Permits. \*
e) AE Today ..... Newsletter Issue #3.
f) Infrastructure..... Magazine October, 2018.
g) Enviro Science & Eng. .... Magazine October, 2018.

CARRIED

FINANCIAL:

Bank 285/18 ANNETTS: That the bank reconciliation statement for the October 2018 Bank
Statement of Montreal Chequing Account and October 2018 Affinity Credit Union Payroll Account
be accepted as presented. CARRIED

Finance 286/18 MATTHEWSON: That the income statement and Statement of Financial Activities
Statement ending October 31st, 2018 be accepted as presented. CARRIED

ACCOUNTS FOR PAYMENT:

Accts 287/18 CARLEY: That Cheque #31354 to #31400 for \$107,694.46; electronic fund
Approval transfer of \$7,451.34; payworks & ACU withdrawals and Cheques #7982 to #7984 for
\$57,229.63; and mastercard payment of \$1,162.53 totaling \$173,537.96 be hereby approved for
for payment. CARRIED

7:41 a.m. - Councilor Carley declared a conflict of interest regarding the C & N Supply and
C & N Oilfield invoices and left the council chambers.

Accts 288/18 PURVES: That Cheque #31401 to C & N Supply for \$107.17 and #31402 to
Approval C & N Oilfield for \$61.05 be hereby approved for payment. CARRIED

7:42 a.m. - Councilor Purves declared a conflict of interest regarding J.P.'s Plumbing &
Heating invoice and left the council chambers. Councilor Carley returned to the council
chambers.

Accts 289/18 LESY: That Cheque #31403 to J.P.'s Plumbing & Heating for \$441.25 be

Handwritten initials 'JN'



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
*November 13, 2018*

---

Approval hereby approved for payment. **CARRIED**

7:42a.m. – Councilor Matthewson declared a conflict of interest regarding the Swayze Concrete invoice and left the council chambers. Councilor Purves returned to the council chambers.

Accts 290/18 **WALL:** That Cheque #31404 to Swayze Concrete Ltd for \$26,686.47 be  
Approval hereby approved for payment. **CARRIED**

7:42 a.m. – Councilor Matthewson returned to the council chambers.

Adjourn 291/18 **ANNETTS:** That we do now adjourn. **CARRIED**

Meeting adjourned at 7:43 a.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator