

**Present:** Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Verdeen Matthewson, Kris Carley, Kevin Lesy, and Roy Annetts.

**Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.

**Call to Order:** Mayor Apperley called the meeting to order at 5:53 a.m.

**Confirm** 30/19 **ANNETTS:** That the agenda, as prepared and submitted to council, for the February 12<sup>th</sup>, 2019 meeting be hereby confirmed. **CARRIED**

**Minutes** 31/19 **LESY:** That the minutes from the regular meeting held on January 14<sup>th</sup>, 2019 be approved as circulated. **CARRIED**

**DELEGATION:**

Vasyl Zhenchuk, Foreman 7:04 a.m. to 7:21 a.m.

**UNFINISHED BUSINESS:**

**Distribut** 32/19 **WALL:** That Council hereby proceeds with purchasing and installing the following equipment for the water plant:  
**Pump** Distribution pump end -- \$9,570 + taxes  
Aquavar Variable Speed Controller - \$5,118 + taxes (if ordered)  
Supplementary Pressure Tank Addition - \$1,465 + taxes  
Steel Pump Column Sections (if necessary) - \$1,000 + taxes  
Bearing replacement, cleaning & inspection on motor - \$1,800 + taxes.  
**CARRIED**

**Repeal** 33/19 **WALL:** That Resolution No. 247/17, a motion to borrow money for a wastewater treatment lagoon be hereby repealed. **CARRIED**  
**#247717**

**Borrowing** 34/19 **WALL:** That supplication be made to the Local Government Committee for permission to borrow the sum of Two Million Dollars (\$2,000,000.00), in 2019 repayable over a period of seven (7) years, for the purpose of constructing a wastewater treatment lagoon;

AND that the amount of the said debt shall be payable in equal monthly installments of principal and interest in the years 2019 to 2026 inclusive.

AND further, payments on interest only at a variable interest rate of prime or prime less 0.25% will be paid monthly on monies disbursed. Once all monies have been distributed, an anticipated fixed interest rate of 3.25% will be negotiated.

**CARRIED**

**Policy** 35/19 **CARLEY:** That Policy G/A – 22B, a policy to set protocols with annual holiday and request leave, be replaced with Policy G/A – 22C. **CARRIED**  
**G/A-22C**

**Bylaw** 36/19 **LESY:** That Bylaw 492-19, a bylaw to provide regulations for routes, storage, stopping, parking, and the delivery of dangerous goods, be introduced and read a first time. **CARRIED**  
**492-19**

**Bylaw** 37/19 **PURVES:** That Bylaw 492-19 be now read a second time. **CARRIED**  
**492-19**

**Bylaw** 38/19 **ANNETTS:** That Bylaw 492-19 be given three readings at this regular meeting. **CARRIED**  
**492-19**

**Bylaw** 39/19 **ANNETTS:** That Bylaw 492-19 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. **CARRIED**  
**492-19**

**DED** 40/19 **MATTHEWSON:** That Council hereby accepts KBM Resources Group's quote to perform a community dutch elm disease survey. **CARRIED**  
**Survey**

**NEW BUSINESS:**

**Red Devil** 41/19 **CARLEY:** As per emails authorized issuance on January 28<sup>th</sup>, 2019:  
**Permit** That Council hereby approves issuing a special occasions permit to the Carnduff Red Devils for all hockey games played in the Fast Centennial Arena for the 2019 playoff and provincial games. AND furthermore, the times of the permits shall be from game time to the 10 minute mark of the 3<sup>rd</sup> period.

FURTHERMORE, Council hereby has the authorization to revoke this approval at any time during the season.

AND furthermore, the Carnduff Red Devils must reapply each season for these special occasion permits. **CARRIED**

2018 Reserves 42/19 **WALL:** That Council hereby authorizes transferring the following to/from reserves for the year 2018:

- Service Recognition - \$2,050
- Daycare - \$7,095
- Fire Equipment - \$10,000
- Transportation Equipment - \$4,050
- Recreation - \$50,000
- Water & Sewer – (\$113,480)
- Bulk Water Well - \$1,660
- Paving - \$106,290
- DFCC - \$20,000

**CARRIED**

SKPower Quote 43/19 **LESY:** That Council hereby accepts SaskPower's quote to move the power pole/street lights on the corner of Railway & Broadway. **CARRIED**

Xmas Decorations 44/19 **CARLEY:** That Council hereby appreciates the CDBO's contribution towards the purchase of new Christmas light decorations. AND Council hereby agrees to cover the remaining \$3,000 to purchase 17 decorations. **CARRIED**

7:01 a.m. – Councilor Purves, Councilor Matthewson, and Admin. Assistant Beck declared conflicts of interest regarding the discussion of the Employee Service Recognition Policy and left the council chambers.

7:04 – Councilor Purves, Councilor Mattheson and Admin. Assistant Beck returned to the council chambers.

Library Appoint 45/19 **PURVES:** That Council hereby authorizes the administration office to write a letter of acceptance for the following Carnduff Integrated Branch Library members: Chairman/Municipal Trustee – Lee Goertz; Vice-Chair – Laura Verity; Town Trustee – Verdeen Matthewson; School Principal – Ryan Nichols; Teachers – Melissa Borreson, Collinda Thompson, Cathy Paton; Treasurer – Kevin LaBelle; Community – Debbie Tollifson, Chrystine Spittal, Alison Ball, and Elizabeth Henger. **CARRIED**

Bylaw 493-19 46/19 **ANNETTS:** That Bylaw 493-19, a bylaw to authorize the borrowing of monies to meet current expenditures for 2019, be introduced and read a first time. **CARRIED**

Bylaw 493-19 47/19 **LESY:** That Bylaw 493-19 be now read a second time. **CARRIED**

Bylaw 493-19 48/19 **PURVES:** That Bylaw 493-19 be given three readings at this regular meeting. **CARRIED**

Bylaw 493-19 49/19 **CARLEY:** That Bylaw 493-19 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. **CARRIED**

2019 Asst Roll 50/19 **MATTHEWSON:** That Council hereby authorizes the administration office to advertise the 2019 Assessment Roll by the following methods: advertise in Saskatchewan Gazette; personal mailing to each affected owner; poster at Post Office; poster at Municipal Services Office; and on the town website. **CARRIED**

Lot 17 Block 1 51/19 **MATTHEWSON:** That Council authorizes proceedings under *The Tax Enforcement Act* for the purposes of acquiring title for Lot 17, Block 1, Plan 11751. **CARRIED**

Lot 22 Block 10 52/19 **WALL:** That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 22, Block 10, Plan B3119. **CARRIED**

Lot 1 Block 13 53/19 **ANNETTS:** That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 1, Block 13, Plan E1422. **CARRIED**

TJ





**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
**February 12, 2019**

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Lot 11      54/19 **PURVES:**                      That Council authorizes proceedings under *The Tax Enforcement*  
Block 13                      *Act* for the purpose of acquiring title for Lot 11, Block 13, Plan E1422.  

**CARRIED**

Lot 12      55/19 **CARLEY:**                      That Council authorizes proceedings under *The Tax Enforcement*  
Block 22                      *Act* for the purpose of acquiring title for Lot 12, Block 22, Plan E1422.  

**CARRIED**

Lot 13      56/19 **CARLEY:**                      That Council authorizes proceedings under *The Tax Enforcement*  
Block 22                      *Act* for the purpose of acquiring title for Lot 13, Block 22, Plan E1422.  

**CARRIED**

Lot 20      57/19 **LESY:**                              That Council authorizes proceedings under *The Tax Enforcement*  
Block 13                      *Act* for the purpose of acquiring title for Lot 20, Block 13, Plan E1422.  

**CARRIED**

Lot 5        58/19 **PURVES:**                      That Council authorizes proceedings under *The Tax Enforcement*  
Block 14                      *Act* for the purpose of acquiring title for Lot 5, Block 14, Plan E1422.  

**CARRIED**

S ½ Lot 2   59/19 **WALL:**                              That Council authorizes proceedings under *The Tax Enforcement*  
Block 23                      *Act* for the purpose of acquiring title for South ½ of Lot 2, Block 23, Plan E1422.  

**CARRIED**

Lot 3        60/19 **WALL:**                              That Council authorizes proceedings under *The Tax Enforcement*  
Block 23                      *Act* for the purpose of acquiring title for Lot 3, Block 23, Plan E1422.  

**CARRIED**

Lot 1        61/19 **LESY:**                              That Council authorizes proceedings under *The Tax Enforcement*  
Block C                      *Act* for the purpose of acquiring title for Lot 1, Block C, Plan 79R54879.  

**CARRIED**

**REPORTS:**

Admin      62/19 **WALL:**                              That the Administrator's Report for the February, 2019 meeting be  
Report                      accepted as presented, and furthermore the report be filed.                      **CARRIED**

Foreman    63/19 **LESY:**                              That the Foreman's Report for the February, 2019 meeting be  
Report                      accepted as presented, and furthermore the report be filed.                      **CARRIED**

Daycare    64/19 **MATTHEWSON:**                      That the Daycare Supervisor's Report for the February, 2019  
Report                      meeting be accepted as presented, and furthermore the report be filed.  

**CARRIED**

Comm        65/19 **PURVES:**                      That the Commissionaire's Report for the February, 2019 meeting  
Report                      be accepted as presented, and furthermore the report be filed.                      **CARRIED**

**COMMITTEE REPORTS:**

|                    |   |
|--------------------|---|
| Recreation         | Chantelle Trimble provided Feb. 5/19 meeting minutes.<br>Chantelle Trimble provided Financial Comparison.<br>Councillors Purves & Annetts provided verbal report. |
| CDBO               | EDO Tara Beck provided verbal report.   |
| Library            | Councilor Matthewson provided verbal report.  |
| Daycare            | Mayor Apperley & Councilor Matthewson provided verbal report.   |
| EMO                | Councilor Carley provided verbal report.  |
| O H & S            | Councilors Wall provided verbal report.   |
| Fire Department    | Councilor Carley provided verbal report.  |
| Medical Clinic     | Financial Reports provided by Tiana Martin.<br>Mayor Apperley provided verbal report.   |
| SE Medical Group   | Mayor Apperley provided verbal report.  |
| Sunset Haven       | Councilor Lesy provided verbal report.  |
| Gainsborough Trust | Councilor Lesy provided verbal report.  |
| SE Transp Planning | Jan. 22/19 meeting minutes provided.<br>Councilor Wall provided verbal report.  |

Com.        66/19 **ANNETTS:**                      That the written council committee reports be received and filed and  
Reports                      further that the verbal council committee reports be acknowledged as presented.  

**CARRIED**

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**CORRESPONDENCE:**

- Corr. 67/19 **PURVES:** That the list of Correspondence be approved as presented and furthermore that all correspondence with an asterisk (\*) be filed.
- a) Water Security Agency..... Waterworks Compliance Inspection. \*
  - b) Co-op Community Spaces..... Grant Information. \*
  - c) Infrastructure..... Magazine December 2018/January 2019
  - d) Think Big..... Magazine Quarter 1, 2019.
  - e) The Roadrunner ..... Magazine Winter 2018-2019. **CARRIED**

**FINANCIAL:**

Bank Statement 68/19 **MATTHEWSON:** That the bank reconciliation statement for the January 2019 Bank of Montreal Chequing Account and January 2019 Affinity Credit Union Payroll Account be accepted as presented. **CARRIED**

Finance Statement 69/19 **WALL:** That the Financial Activities ending December, 2018 and Income Statement ending January, 2019 be accepted as presented. **CARRIED**

**ACCOUNTS FOR PAYMENT:**

Accts Approval 70/19 **LESY:** That Cheque #31542 to #31587, #31592 for \$279,453.36; electronic fund transfers of \$5,326.32; payworks & ACU withdrawals and Cheques #7990 to #7993 for \$61,606.90; and mastercard payment of \$508.97 totaling \$346,892.55 be hereby approved for payment. **CARRIED**

7:54 a.m. – Mayor Apperley declared a conflict of interest regarding the expense invoices submitted by himself and left the council chambers.

Accts Approval 71/19 **CARLEY:** That Cheque #31588 to Ross Apperley for \$4,801.92 be hereby approved for payment. **CARRIED**

7:55 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply and C & N Oilfield invoices and left the council chambers. Mayor Apperley returned to the council chambers.

Accts Approval 72/19 **ANNETTS:** That Cheque #31589 to C & N Supply for \$72.72 and #31590 to C & N Oilfield Maintenance for \$291.38 be hereby approved for payment. **CARRIED**

7:56 a.m. – Councilor Matthewson declared a conflict of interest regarding Swayze Concrete Ltd invoice and left the council chambers. Councilor Carley returned to the council chambers.

Accts Approval 73/19 **WALL:** That Cheque #31591 to Swayze Concrete Ltd for \$246.24 be hereby approved for payment. **CARRIED**

7:56 a.m. – Councilor Matthewson returned to the council chambers.

Adjourn 74/19 **ANNETTS:** That we do now adjourn. **CARRIED**

Meeting adjourned at 8:07 a.m.

  
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Mayor

  
\_\_\_\_\_  
Administrator