



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
June 11, 2019

- Present:** Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Verdeen Matthewson, Kris Carley, Kevin Lesy and Roy Annetts..
- Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order:** Mayor Apperley called the meeting to order at 5:53 a.m.
- Confirm 158/19 LESY:** That the agenda, as prepared and submitted to council, for the June 11th, 2019 meeting be hereby confirmed. **CARRIED**
- Minutes 159/19 WALL:** That the minutes from the regular meeting held on May 14th, 2019 be approved as circulated. **CARRIED**

DELEGATION:

Vasyl Zhenchuk, Foreman 7:08 a.m. to 7:22 a.m.

PUBLIC WORKS:

- Concrete Repairs 160/19 ANNETTS:** That Council hereby accepts Sunset Concrete Construction Ltd's proposal to repair the following locations:
3 locations on Broadway St. Boulevard at a cost of \$1,600
1 – 15' x 9'6" slab in The Red Devil Tavern/Olive Branch Alley
1 – 4' x 21' portion of sidewalk at 216 Broadway
CARRIED

6:14 a.m. – Mayor Apperley declared a conflict of interest regarding the Anderson Avenue & 1st St. East culvert and left the council chambers.

- Culvert Replace 161/19 CARLEY:** That Council hereby accepts Day Construction's quote to replace the culvert on the west side of 1st Street East and Anderson Avenue intersection. **CARRIED**

6:16 a.m. – Mayor Apperley returned to the council chambers.

UNFINISHED BUSINESS:

- DFCC Sprinklers 162/19 CARLEY:** That Council hereby accepts Vipond Fire Protection's quote to install sprinklers, electrical and provide electrical drawings at the Dean Fraser Community Centre for a cost of \$107,360.00 plus applicable taxes. **CARRIED**
- Policy G/A-01A 163/19 WALL:** That Council hereby replaces Policy G/A – 01, a policy to regulate expenses incurred by Town of Carnduff council and staff with Policy G/A -01A. **CARRIED**
- Policy G/A-31 164/19 MATTHEWSON:** That Council hereby adopts Policy G/A – 31, a policy outlining the strategy to assess the ongoing current state of the town's asset management and how to move forward with goals. **CARRIED**
- Red Barn 165/19 LESY:** That Council hereby accepts Sunset Concrete Construction's proposal to repair the Red Barn, at a cost of \$10,980.00 plus applicable taxes. **CARRIED**
- Closed Session 166/19 CARLEY:** That Council goes into a closed session at 7:01 a.m. because the next item on the agenda will include a possible litigation with the National Bank of Canada. Those in attendance during the closed session include: Mayor Apperley; Councilors Roy Annetts, Kevin Lesy, Greg Wall, Kris Carley, Joel Purves, and Verdeen Matthewson; Administrator Annette Brown; and Administrator's Assistant Tara Beck. **CARRIED**

The closed session ended at 7:07 a.m. No motion arose from this closed session.

NEW BUSINESS:

7:22 a.m. – Mayor Apperley declared a conflict of interest regarding the Carmen Day development permit and left the council chambers.

- Develop 167/19 WALL:** That Council hereby approves a development permit to Carmen

- Permit Day to construct an attached deck located on Lot 1, Block 16, Plan E1422 (516 Souris Avenue), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**
- 7:22 a.m. – Mayor Apperley returned to the council chambers.
- Develop 168/19 **PURVES:** That Council hereby approves a development permit to Dan
Permit Yacyshen to construct an attached deck located on Lots 16 & 17, Block 12, Plan E1422 (120 – 4th Street East), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws and Provincial/Federal building regulations. **CARRIED**
- Pool 169/19 **ANNETTS:** That Council hereby approves the following hourly wages for the
Wages 2019 Town of Carnduff Swimming Pool Staff: Manager -- \$17.00; Assistant Manager -- \$15.75; NLS or Red Cross Lifeguards with WSI -- \$14.50; NLS or Red Cross Lifeguard -- \$13.25; WSI -- \$13.25; Returning Guard with Bronze Cross or Red Cross Assistant Lifeguard -- \$12.50; and First Time Guard with Bronze Cross or Red Cross Assistant Lifeguard -- \$12.00 **CARRIED**
- Trimble 170/19 **ANNETTS:** That Council hereby accepts, with regret, Recreation Director
Resign Chantelle Trimble's resignation, effective July 17th, 2019. **CARRIED**
- TNT 171/19 **LESY:** That Council hereby enters into an agreement with This 'N That
Sign C-Store to erect a sign in the signing corridor. **CARRIED**
- PBI 172/19 **CARLEY:** In accordance with the service agreement with Professional Building
Inspect Inspections, Inc the Town of Carnduff hereby resolves to issue a Certificate of Appointment for Dustin Masuk, a Licensed Building Official who is a resident of the Province of Saskatchewan. **CARRIED**
- Canada 173/19 **MATTHEWSON:** That Council hereby supports the July 1st Celebration by sponsoring
Day the Choose Life Ministry with a donation of \$500. **CARRIED**
- 2018-19 174/19 **CARLEY:** That Council hereby awards the 2018-2019 Town of Carnduff's
Scholarship Post Secondary \$1,000 Scholarship to Leah Macfarlane. **CARRIED**
- Lions 175/19 **WALL:** That Council hereby abates the Carnduff Lions Club \$2,340.59 for
Abate their 2019 taxes. **CARRIED**
- Events 176/19 **CARLEY:** That Council hereby approves issuing a special occasion permit to
Permit the Carnduff Gymnastics Club for Canada Day Celebrations to take at the Carnduff Agricultural Society on Monday, July 1st, 2019 from 12:00 noon to 11:00 p.m. **CARRIED**
- Events 177/19 **CARLEY:** That Council hereby approves issuing a special occasion permit to
Permit the Carnduff Steelers for Provincial A Ladies Fastball Playoffs to take place at the Carnduff Ball Diamonds on Saturday, July 20th, 2019 from 12:00 noon to 12:00 midnight, and Sunday, July 21st, 2019 from 12:00 noon to 6:00 p.m. **CARRIED**
- REPORTS:**
- Admin 178/19 **PURVES:** That the Administrator's Report for the June, 2019 meeting be
Report accepted as presented, and furthermore the report be filed. **CARRIED**
- Daycare 179/19 **MATTHEWSON:** That the Daycare Supervisor's Report for the June, 2019 meeting
Report be accepted as presented, and furthermore the report be filed. **CARRIED**
- Comm 180/19 **WALL:** That the Commissionaire's Report for the June, 2019 meeting
Report be accepted as presented, and furthermore the report be filed. **CARRIED**

COMMITTEE REPORTS:

- Recreation June 3rd Rec. Board Meeting Minutes.
Rec Board Financial Report to May 31/19
Centennial Arena Financial Report to May 31/19.
Cent Arena Kitchen Financial Report to May 31/19.
Curling Rink Financial Report to May 31/19
Ball Diamond Financial Report to May 31/19

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Library Councilors Purves and Annetts gave verbal report.
O H & S Councilor Matthewson provided verbal report.
Medical Clinic Councilor Carley provided verbal report.
SE Medical Group Financial Reports provided by Tiana Martin.
Sunset Haven Mayor Apperley provided verbal report.
SE Transp Planning Mayor Apperley provided verbal report.
Cemetery Councilor Lesy provided verbal report.
May 28th Meeting Minutes.
Mayor Apperley provided verbal report.

Com. 181/19 **WALL:** That the written council committee reports be received and filed and
Reports further that the verbal council committee reports be acknowledged as presented.
CARRIED

CORRESPONDENCE:

Corr. 182/19 **WALL:** That the list of Correspondence be approved as presented and
furthermore that all correspondence with an asterisk (*) be filed.

- a) Jasmin Carlton Research re: Flooding 2014. *
- b) Gov. of Sask..... Municipal Revenue Sharing. *
- c) SAMA..... 2019 Primary Audit Report. *
- 2019 Certificate of Confirmation. *
- d) Infrastructure..... Magazine May 2019.
- e) Prairies North..... Magazine Summer 2019.
- f) Think Big..... Magazine Quarter 2, 2019. **CARRIED**

FINANCIAL:

Bank 183/19 **PURVES:** That the bank reconciliation statement for the May 2019 Bank of
Statement Montreal Chequing Account and May 2019 Affinity Credit Union Payroll Account be
accepted as presented. **CARRIED**

Finance 184/19 **MATTHEWSON:** That the income statement and statement of financial activities
Statement ending May, 2019 be accepted as presented. **CARRIED**

ACCOUNTS FOR PAYMENT:

Accts 185/19 **WALL:** That Cheque #31750 to #31799, and #31803 for \$202,265.68;
Approval electronic fund transfers of \$66,228.66; and payworks & ACU withdrawals and Cheques
#8004 to #8006 for \$65,847.55 and mastercard payments of \$3,969.25 totaling \$338,311.14
be hereby approved for payment. **CARRIED**

8:41 a.m. – Mayor Apperley declared a conflict of interest regarding the cheque written to
himself and left the council chambers.

Accts 186/19 **LESY:** That Cheque #31800 to Ross Apperley for \$499.50 be hereby
Approval approved for payment. **CARRIED**

8:42 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply and
C & N Oilfield invoices and left the council chambers. Mayor Apperley returned to the
council chambers.

Accts 187/19 **PURVES:** That Cheque #31801 to C & N Supply for \$1,687.87 and #31802 to
Approval C & N Oilfield for \$147.63 be hereby approved for payment. **CARRIED**

8:42 a.m. – Councilor Carley returned to the council chambers.

Adjourn 188/19 **ANNETTS:** That we do now adjourn. **CARRIED**

Meeting adjourned at 8:43 a.m.

Tim Ledding then joined members of Council (who were able to stay) to discuss the lagoon
project.



Mayor



Administrator