



**TOWN OF CARNDUFF**  
**Minutes of the Regular Meeting**  
**Council Chambers at the Municipal Services Building**  
**December 14, 2021**

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Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Linda Powell, Mike Pirie, Kelly Exner, and Mike Fowler.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:49 a.m.
Confirm	323/21	POWELL: That the agenda, as prepared and submitted to council, for the December 14 <sup>th</sup> , 2021 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	324/21	PURVES: That the minutes from the regular meeting held on November 9 <sup>th</sup> , 2021 be hereby approved. <b>CARRIED.</b>
Minutes	325/21	EXNER: That the minutes from the special meeting held on November 17 <sup>th</sup> , 2021 be hereby approved. <b>CARRIED.</b>
Minutes	326/21	PIRIE: That the minutes from the special meeting held on November 26 <sup>th</sup> , 2021 be hereby approved. <b>CARRIED.</b>
Donation	327/21	<b>UNFINISHED BUSINESS:</b> FOWLER: That Council hereby supports the Carnduff EMS Safety Initiative by sponsoring 20 children at \$15 per child through the Community Safety Net. <b>CARRIED.</b>
Outdoor Multi-plex Project	328/21	WALL: It is resolved that the Council of the Town of Carnduff support the application for an Investing in Canada Infrastructure Program (ICIP) grant for Outdoor Multi-plex Project and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal <i>Impact Assessment Act</i> and <i>The Environmental Assessment Act (Saskatchewan)</i> . <b>CARRIED.</b>
Special Occasion Permit	329/21	<b>NEW BUSINESS:</b> FOWLER: That Council hereby approves issuing special occasion permits to the Carnduff Red Devils for all hockey games played in the Fast Centennial Arena for the 2021-2022 season, along with the 2022 playoff and provincial games. Furthermore, the times of the permits shall be from half an hour prior to the game time until the 10 minute mark of the 3 <sup>rd</sup> period. AND furthermore, if all current COVID-19 regulations are not followed Council has the authority to revoke this approval. Council hereby has the authority to revoke this approval at any time during the season if they deem it necessary. AND furthermore the Carnduff Red Devils must reapply each season for a special occasion permit. <b>CARRIED.</b>
Revenue Sharing Eligibility	330/21	PURVES: That Council of the Town of Carnduff confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: * Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations; * Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; * In good standing with respect to the reporting and remittance of Education Property Taxes; * Adoption of a Council Procedure Bylaw; * Adoption of an Employee Code of Conduct; and * All members of council have filed and annually updated their Public Disclosure Statements, as required, and; That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <b>CARRIED.</b>
Clearing The Path Agreement	331/21	PIRIE: That Council enters into an agreement with Saskatchewan Association of Rural Municipalities (SARM) for the maintenance of a Clearing the Path Corridor for ENE-35-2-33-1. <b>CARRIED.</b>



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Daycare Board Request 332/21 POWELL: That Council hereby approves the Carnduff Community Daycare Board's request to renovate the kitchen. Further, Council also grants the board's request to use the remaining funds from the sprinkler grant to pay for the purchase and installation of flooring throughout the Dean Fraser Community Centre. **CARRIED.**

Board of Revision & Appeals Board 333/21 WALL: That Council hereby approves entering into an agreement with Western Municipal Consulting Ltd for board of revision services, securing a development appeals board and administration, along with organizing the location for an appeals meeting. Further, Council acknowledges there is an annual retainer fee for these services. **CARRIED.**

2022 Council Indemnity 334/21 PURVES: That the 2022 Council Indemnities remain the same as 2020 and 2021. They are:

Mayor	Annual Indemnity of \$11,500.
Councillor	Regular Meeting \$200
	Special/Committee Meeting \$45 per hour; 1 hour minimum.
Conventions	\$45 per hour; Maximum \$360 per day
Mileage	\$0.50 per kilometer
Expenses	As per receipts

**CARRIED.**

6:59 a.m. – Annette Brown and Tara Beck declared a conflict of interest during employee bonus and wage increases and left the council chambers. Councillor Wall also declared a conflict while the Recreation Director's bonus and wages were discussed.

7:03 a.m. – Councillor Wall returned to the council chamber after decisions regarding the Recreation Director's increases were made.

2021 Bonus 335/21 FOWLER: That Council hereby approves a bonus for the following employees for 2021: \$500 – Annette Brown; \$300 – Tara Beck, Shane Sterling, and Gord Hamilton; \$200 – Agnes Duncombe, Paul Carriere, and Jodie Wall (pending R.M. #2's approval); \$100 – Colby Swayze. **CARRIED.**

2022 Wages 336/21 POWELL: That Council hereby approves the following pay increases effective January 8<sup>th</sup>, 2022: 3% cost of living – Annette Brown, Tara Beck, Agnes Duncombe, Paul Carriere, and Jodie Wall (pending R.M. #2's approval). 3% wage increase -- Annette Brown, Tara Beck, and Agnes Duncombe. **CARRIED.**

2021 Daycare Bonus 337/21 EXNER: That Council hereby approves a bonus for the following daycare employees for 2021: \$400 – Kelly Swayze; \$300 – Kristen Carriere and Tammy Martin; \$100 – Shameeka MacDonald, and Brittany Berg; \$75 – Tanya Hollinger and Emma Revet; and \$50 – Tessa Havelange. **CARRIED.**

7:10 a.m. – Annette Brown and Tara Beck returned to the council chambers.

**DELEGATION:**

7:15 a.m. – 7:59 a.m. ....Foreman, Shane Sterling

7:55 a.m. – Councillor Powell declared a conflict of interest while Council was discussing the request by daughter Joey Powell to use a room in the Dean Fraser Community Centre.

7:59 a.m. – Councillor Powell returned to the meeting. Councillor Purves excused himself from the remainder of the meeting for personal reasons and left the council chambers.

**REPORTS:**

Admin. Report 338/21 POWELL: That the Administrator's Report for the December, 2021 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**



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- Daycare Report 339/21 PIRIE: That the Daycare Supervisor's Report for the December, 2021 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Committee Reports  
Recreation – Dec 1 Curling Rink report by Councilor Wall.  
Councilor Wall provided verbal report.  
Library – Meetings report provided by Councilor Exner.  
Oct 30<sup>th</sup> Trustee Telegraph provided.  
Fire Department – Councilor Pirie provided a verbal report.  
Medical Clinic – Financials provided by the RM Administration Office.  
Mayor Apperley provided verbal report.  
S.E. Medical Group – Mayor Apperley provided verbal report.  
Sunset Haven – Meeting notes provided by Councilor Wall.  
SE Transp Planning – Oct 6 meeting report provided by Judy Riddell.
- 340/21 EXNER: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**
- Correspon. **CORRESPONDENCE:**  
SUMA.....Letter re: Acute & Ambulatory Care. \*  
.....President Rodger Hayward Resignation. \*  
.....Fall, 2021 Municipal Voice. \*  
Min of Gov't Relations.. Legislation Changes. \*  
PBI.....December, 2021 Newsletter. \*  
Prairies North.....Winter 2021 Magazine.  
Water Canada..... November/December 2021 Magazine.
- 341/21 POWELL: That the list of correspondence be approved and acknowledged as presented. **CARRIED.**
- Bank Statement 342/21 **FINANCIAL:**  
EXNER: That the bank reconciliation statement for the November, 2021 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement 343/21 FOWLER: That the income statement and statement of financial activities ending November 30, 2021 be accepted as presented. **CARRIED.**
- Accounts For Approval 344/21 **ACCOUNTS FOR PAYMENT:**  
POWELL: That Cheques #33412 to #33459 for \$309,748.35; electronic fund transfers of \$11,634.34 (school taxes); e-transfer of \$10,797.00 (daycare seacan); payworks & ACU withdrawals and Cheques #8100 to #8102 for \$62,082.61; and mastercard payment of \$643.10 totaling \$394,905.40 be hereby approved for payment. **CARRIED.**
- Accounts For Approval 345/21 PIRIE: That Cheque #33460 to Paul Carriere for \$300.00 and #33461 to J.P.'s Plumbing & Heating for \$1,017.46 be hereby approved for payment. **CARRIED.**
- Adjourn 346/21 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:22 a.m.

  
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Mayor

  
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Administrator