



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
September 14, 2021

- Present** Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Mike Fowler, Linda Powell, Mike Pirie, and Kelly Exner.
- Recording** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order** Mayor Apperley called the meeting to order at 5:57 a.m.
- Addition** 240/21 **PIRIE:** That the following item be added to the September 14th, 2021 agenda: Carnduff Centennial Arena Budget.
- Confirm** 241/21 **PIRIE:** That the agenda, as prepared and submitted to council, for the September 14th, 2021 meeting be hereby confirmed. **CARRIED.**
- Minutes** 242/21 **POWELL:** That the minutes from the regular meeting held on August 10th, 2021 be hereby approved. **CARRIED.**

PUBLIC WORKS

- Sewer Blockage** 24321 **FOWLER:** That Council hereby requests the administration office to invoice the owners of Lots 1 to 4, Block 22, Plan E1422 for the costs incurred to clean out the grease blockage in the main sewer line directly leading from the property service line. **CARRIED.**
- Storage Container** 244/21 **WALL:** Further to Councilor Pirie's motion (#220/21), made during the August 10th, 2021 meeting authorizing Mike Fowler and Shane Sterling to purchase a sea can storage container, Council hereby acknowledges the purchase of a 40' container with doors on both ends for a cost of \$13,300.00 and delivery of \$1,125.00, plus applicable taxes. **CARRIED.**
- 7:40 a.m. – Mayor Apperley declared a conflict of interest regarding the quotes received for the removal of diseased elm trees and left the council chambers.
- Elm Tree Removal** 245/21 **WALL:** Council hereby awards the 2021 Dutch Elm Disease Tree Removal to RT Enterprises. **CARRIED.**
- 7:46 a.m. – Mayor Apperley returned to the council chambers.
- Basal Spraying** 246/21 **EXNER:** That Council proceeds with basal spraying of elm trees throughout the Town of Carnduff. Further, Council awards Green Drop to spray the elm trees at \$4.85 per tree, plus all costs associated with travel and taxes. **CARRIED.**
- Zhenchuk Resignation** 247/21 **PURVES:** That Council hereby accepts, with regret, Vasyl Zhenchuk's resignation. Further, Vasyl's last day shall be September 14th, 2021. **CARRIED.**
- New Hire** 248/21 **PIRIE:** That Council hereby authorizes the Staffing Committee to short list, interview, and hire a new Water Plant Operator/Laborer. Further, if a further call for resumes is required, Council authorizes the Staffing Committee to extend the employment of any seasonal staff member still on payroll. **CARRIED.**

UNFINISHED BUSINESS:

- 6:34 a.m. – Councilor Purves declared a conflict of interest regarding the office painting and left the council chambers.
- Office Painting** 249/21 **EXNER:** That Council hereby accepts Paula Hamilton and Paula Carriere's quote to paint the town office. **CARRIED.**
- 6:37 a.m. – Councilor Purves returned to the council chambers.
- Safe Restart Grant** 250/21 **PURVES:** That Council equally divides the remaining Safe Restart Grant funds of \$25,560 between the 10 applicants. Those receiving funds include: Carnduff Ag Society, Carnduff Curling Club, Carnduff Fast Centennial Arena, Carnduff Friendship Center, Carnduff Golf Club, Carnduff Minor Sports, St. Andrews United Church, Sunset Haven Auxiliary, The Tony Day Family Medical Clinic, and the UCW – United Church Women. **CARRIED.**



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| License Agreement | 251/21 | POWELL: That Council hereby enters into a licensing agreement with Canadian Pacific Railway to permit the Town of Carnduff sign on CP Rail property. CARRIED. |
| | | NEW BUSINESS:
7:00 a.m. – Administrator Brown declared a conflict of interest regarding her request for vacation and left the council chambers. |
| Vacation Request | 252/21 | PIRIE: That Council hereby approves Annette Brown’s holiday request for Thursday, September 16 th , 2021 to Friday, September 24 th , 2021. CARRIED.


7:02 a.m. – Administrator Brown returned to the council chambers. |
| DFCC Lease Agreement | 253/21 | PURVES: That Council hereby enters into a recreation space lease agreement with Carnduff Gym Club at the Dean Fraser Community Centre, effective September 14 th , 2021 to September 15 th , 2022. CARRIED. |
| Theatre Insurance | 254/21 | PIRIE: That Council hereby supports the Carnduff Community Theatre by paying 1/3 share of the 2021-2022 insurance at a cost of \$1,983.26. CARRIED. |
| Centennial Arena Budget | 255/21 | WALL: That Council hereby approves the Carnduff Centennial Arena’s budget for the 2021-2022 fiscal year. CARRIED. |
| | | DELEGATIONS:
7:13 a.m. – 8:05 a.m. Shane Sterling, Public Works Supervisor
8:10 a.m. – 8:23 a.m. Tanya Andrist, Envision |
| Library Branch Hours | 256/21 | NEW BUSINESS CONTINUED:
PURVES: That Council hereby authorizes the Southeast Regional Library – Carnduff Branch to open 20 hours for the year 2022. Council acknowledges the cost of this service shall be \$21,511.25. CARRIED. |
| CHA Property Disposal | 257/21 | FOWLER: That Council hereby acknowledges Carnduff Housing Authority’s decision to dispose of 315 – 2 nd Street West. Further, Council does not want to purchase this property at the appraised value. CARRIED. |
| Public Safety Contract Amendment | 258/21 | PIRIE: That Council hereby acknowledges Amendment No. 1 to Contract No. REC00217, a contract for providing fire service dispatching through the Provincial Emergency Communication Centre. This amendment is to increase the cost of services. CARRIED. |
| Admin. Report | 259/21 | REPORTS:
POWELL: That the Administrator’s Report for the September, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Daycare Report | 260/21 | PIRIE: That the Daycare Supervisor’s Report for the September, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Commis Report | 261/21 | FOWLER: That the Commissionaire’s Report for the September, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Committee Reports | | Recreation – Aug 16 & 30 Curling Rink minutes provided by Councilor Wall
Aug 24 Golf Course minutes provided by Councilor Wall
Councilors Powell and Purves provided verbal report
Library – Councilor Exner provided verbal report.
Daycare – Mayor Apperley & Councilor Powell provided verbal report.
Fire Department – Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by the RM Administration Office.
Mayor Apperley provided verbal report.
S.E. Medical Group – Mayor Apperley provided verbal report.
SE Transp Planning – Aug 24 Meeting Minutes provided by Judy Riddell.
Cemetery – Mayor Apperley provided verbal report. |
| | 262/21 | WALL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED. |



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- CORRESPONDENCE:**
- Correspon. Gov. of Sask.....Letter re: Payment of Gas Tax Funds. *
Choose Life Ministry.....Letter re: Hosting Canada Day Celebrations. *
Summer 2021 Newsletter.
Infrastructure..... August 2021 Magazine.
Prairies North..... Fall 2021 Magazine
The Roadrunner.....Fall 2021 Magazine
ReNew Canada.....Sept/October 2021 Magazine.
- 263/21 PURVES: That the list of correspondence be approved and acknowledged as presented. **CARRIED.**
- FINANCIAL:**
- Bank Statement 264/21 EXNER: That the bank reconciliation statement for the August, 2021 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement 265/21 WALL: That the income statement and statement of financial activities ending August 31, 2021 be accepted as presented. **CARRIED.**
- ACCOUNTS FOR PAYMENT:**
- Accounts For Approval 266/21 FOWLER: That Cheques #33238 to #33301 for \$151,395.69; electronic fund transfers of \$31,167.82; payworks & ACU withdrawals and Cheques #8090 to #8093 for \$115,419.48; and mastercard payment of \$4,280.29 totaling \$302,263.28 be hereby approved for payment. **CARRIED.**
- 8:47 a.m. – Mayor Apperley and Councilor Fowler declared conflicts of interest regarding the Day Construction Ltd invoice and left the council chambers.
- Accounts For Approval 267/21 PIRIE: That Cheque #33302 to Day Construction Ltd for \$1,160.25 be hereby approved for payment. **CARRIED.**
- 8:48 a.m. – Mayor Apperley and Councilor Fowler returned to the council chambers. Councilor Purves declared a conflict of interest regarding J.P.'s Plumbing & Heating invoice and left the council chambers.
- Accounts For Approval 268/21 EXNER: That Cheque #33303 to J.P.'s Plumbing & Heating for \$149.85 be hereby approved for payment. **CARRIED.**
- 8:49 a.m. – Councilor Purves returned to the council chambers.
- Adjourn 269/21 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:50 a.m.



Mayor



Administrator