



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held Upstairs at the Carnduff Curling Club
April 13, 2021

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| Present | | Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Mike Fowler, Mike Pirie, Kelly Exner, Linda Powell. |
| Recording | | Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance. |
| Call to Order | | Mayor Apperley called the meeting to order at 5:55 a.m. |
| Confirm | 87/21 | EXNER: That the agenda, as prepared and submitted to council, for the April 13 th , 2021 meeting be hereby confirmed. CARRIED. |
| Minutes | 88/21 | PURVES: That the minutes from the regular meeting held on March 9 th , 2021 be hereby approved. CARRIED. |
| Minutes | 89/21 | WALL: That the minutes from the regular meeting held on March 25 th , 2021 be hereby approved. CARRIED. |
| | | PUBLIC WORKS: |
| Bio-Filter Tendering | 90/21 | WALL: That Council hereby authorizes BCL Engineering to proceed with tendering the Bio-Filter Component of the Wastewater Treatment Lagoon Project under BCL Engineering's procurement recommendations. Further Council acknowledges not following Policy G/A-19A in response to provisions in the NWPTA A-3 (1b) which excludes "procurements for water, and services and investments pertaining to water" from procurement obligations. CARRIED. |
| Lease Agreement | 91/21 | PURVES: That Council enters into a pasture land lease agreement with Trevor Griffin for the purpose of leasing a portion of NE ¼ 06-3-32-W1M. Further this lease agreement shall expire October 31 st , 2025. CARRIED. |
| Easement | 92/21 | EXNER: That Council authorizes the administration office to contact the legal solicitor for the purpose of preparing an easement agreement to obtain access to the old lagoon. CARRIED. |
| | | UNFINISHED BUSINESS: |
| Seasonal Hire | 93/21 | FOWLER: That Council offers the following persons a seasonal laborer job: Ken Brooks, Meg Brown, and Tanner Stovin. The rate of pay shall be \$18.00, \$15.00 and \$14.00 per hour respectively. CARRIED. |
| Pool Pipe Quotes | 94/21 | PIRIE: That Council hereby accepts the quote from Chops Plumbing and Heating Ltd for the purchase, replacement, and disposal of piping at the Carnduff Swimming Pool, at a cost of \$12,614.65. CARRIED. |
| Pool Boiler | 95/21 | POWELL: That Council hereby forms a committee, consisting of Mike Fowler and Mike Pirie, to review and further select the quote for the purchase and installation of a boiler at the Carnduff Swimming Pool. CARRIED. |
| DFCC Generator | 96/21 | PIRIE: That Council table the quotes for the Dean Fraser Community Centre generator until further estimates can be obtained. CARRIED. |
| | | DELEGATIONS: 7:06 a.m. – 7:15 a.m. Shane Sterling, Public Works Supervisor |
| Lots 29-31, Block 3, Plan 11751 | 97/21 | PIRIE: That Council does not accept a tender for Lots 29-31, Block 3, Plan 11751 (107 Broadway). Rather, Council wishes to extend the tender date until August 6 th , 2021 to provide interested parties time to gather information needed to make a tender application. CARRIED. |
| Lots Pt 4-8, Block 3, Plan 11751 | 98/21 | POWELL: That Council hereby accepts the tender from True Integrity Developers for Lots 4-7 and Part of Lot 8, Block 3, Plan 11751 (610 Railway Avenue) at a price of \$100.00. Further Council hereby grants a 50% municipal tax abatement for 2022 and 2023. CARRIED. |
| Policy | 99/21 | WALL: That Council hereby rescinds Policies G/A-24B and G/A-24C. Further |



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- G/A – 24D Council shall adopt Policy G/A-24D, a policy to set guidelines for Town of Carnduff employees who are sick. This policy shall be effective as of December 31, 2020. **CARRIED.**
- Policy PW-TS-12A 100/21 FOWLER: That Council hereby rescinds Policy PW-TS-12 and shall replace and adopt it with Policy PW-TS-12A, a policy to establish a set of rules and guidelines for families and funeral homes to follow. **CARRIED.**
- Policy PW-TS-14 101/21 PIRIE: That Council hereby rescinds Policy PW-TS – 14, a policy to set the guidelines for properties wishing to tie into utility connections which are outside the Town of Carnduff limits. This policy is rescinded because it is already addressed in our water and sewer bylaw. **CARRIED.**
- Carnduff Gym Club 102/21 **NEW BUSINESS:**
PIRIE: That Council hereby approves Carnduff Gym Club’s request for a reduction of daily rate by half for the months of June, July and August. Further, if hosting an event the full daily rate will be paid those days. Furthermore, Council enters into a new lease agreement to reflect these changes. **CARRIED.**
- L 17, Bk 1, Plan 11751 103/21 PURVES: That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 17, Block 1, Plan 11751. **CARRIED.**
- Lt 24, Bk 4, Plan 11751 104/21 FOWLER: That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 24, Block 4, Plan 11751. **CARRIED.**
- Lt 9, Bk 5, Plan B3119 105/21 POWELL: That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 9, Block 5, Plan B3119. **CARRIED.**
- Lt 15, Bk 11, Plan 11751 106/21 EXNER: That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 15, Block 11, Plan 11751. **CARRIED.**
- List of Land in Arrears 107/21 PIRIE: That we acknowledge the receipt of the List of Land in Arrears of Taxes as at April 12th, 2021 as required to be prepared under The Tax Enforcement Act. AND furthermore, Council authorizes administration to advertise in the Estevan paper. **CARRIED.**
- Music Festival Donation 108/21 EXNER: That Council hereby supports the Carnduff & District Music & Arts Festival by donating \$100.00, with the money going towards whichever project the committee feels is most beneficial. **CARRIED.**
- Old Street Signs 109/21 POWELL: That Council hereby authorizes the sale of the old street signs at a cost of \$100.00 per set. **CARRIED.**
- Admin. Report 110/21 **REPORTS:**
FOWLER: That the Administrator’s Report for the April, 2021 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Daycare Report 111/21 EXNER: That the Daycare Supervisor’s Report for the April, 2021 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Commis Report 112/21 PIRIE: That the Commissionaire’s Report for the April, 2021 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Committee Reports
Recreation – Ball Park Request for Training Through COVID
Lacrosse Request to Operate Through COVID.
Library – Councilor Exner provided a verbal report.
Daycare – Mayor Apperley provided a verbal report.
OH & S -- Councilor Wall provided a verbal report.
Fire Department – Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by the RM Administration Office.
Mayor Apperley provided verbal report.
S.E. Medical Group – Mayor Apperley provided a verbal report.
Gainsborough Trust – Mayor Apperley and Councilor Pirie provided verbal report.
Sunset Haven – Councilor Wall provided verbal report.
SE Transp Planning – Letter re: Role and Financial Update
Mayor Apperley and Councilor Wall provided verbal report



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113/21 Cemetery – Mayor Apperley provided verbal report.
WALL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**

CORRESPONDENCE:

Correspon. Min of Gov't Relations..2021 Education Mill Rates.
Water Security Agency..Waterworks Compliance Inspection.
Lagoon Compliance Inspection.
Minister of Highways... Response Letter re: Highway 318.
RCMP/Camduff..... Black Cat Super Grid Analytical Summary.
Black Cat Anderson Ave Analytical Summary.
Lower Souris H2OShed. Invoice.
Infrastructure.....March 2021 Magazine.
Water Canada.....March/April Magazine.
Renew Canada..... March/April Magazine.

114/21 PURVES: That the list of correspondence be approved and acknowledged as presented. **CARRIED.**

FINANCIAL:

Bank Statement 115/21 EXNER: That the bank reconciliation statement for the March 2021 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**

Financial Statement 116/21 PIRIE: That the income statement ending March 31, 2021 be accepted as presented. **CARRIED.**

ACCOUNTS FOR PAYMENT:

Accounts For Approval 117/21 WALL: That Cheques #32956 to #33008 for \$233,694.32; electronic fund transfers of \$5,503.93 and \$5,164.91; payworks & ACU withdrawals and Cheques #8073 to #8077 for \$99,658.98; and mastercard payment of \$1,855.91 totaling \$345,878.05 be hereby approved for payment. **CARRIED.**

9:23 a.m. – Mayor Apperley and Councilor Fowler declared a conflict of interest regarding the Day Construction invoice and left the meeting area.

Accounts for Approval 118/21 EXNER: That Cheque #33009 to Day Construction for \$19,606.23 be hereby approved for payment. **CARRIED.**

9:23 a.m. – Mayor Apperley and Councilor Fowler returned to the meeting.

Adjourn 119/21 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 9:18 a.m.



Mayor



Administrator