



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
February 9, 2021

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Mike Fowler, Mike Pirie, and Kelly Exner.
Absent		Member of Council Absent: Linda Powell
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:55 a.m.
Confirm	33/21	PURVES: That the agenda, as prepared and submitted to council, for the February 9 th , 2021 meeting be hereby confirmed. CARRIED.
Minutes	34/21	EXNER: That the minutes from the regular meeting held on January 12 th , 2021 be hereby approved. CARRIED.
		PUBLIC WORKS:
Tree Purchase	35/21	WALL: That Council authorizes the purchase of trees with a limit of \$6,500. CARRIED.
Pasture Land Lease	36/21	PIRIE: That Councilors Purves and Wall, along with Foreman Sterling form a committee to meet with potential tenants regarding leasing pasture land. Further the committee will bring forth their recommendations to Council at the next regular meeting. CARRIED.
		UNFINISHED BUSINESS:
Short Term Disability	37/21	PURVES: That the coverage for all regular full-time employees be amended back to include: short term disability benefit with a taxable fourteen day waiting period. The change is effective March 1, 2021. CARRIED.
Golf Society Agreement	38/21	FOWLER: That Council hereby enters into a lease agreement with Carnduff Golf Society to lease Block A, Plan 101167646 Extension 45 and Block B, Plan 88R28605 Extension 0 from March 1, 2021 to February 28, 2022. CARRIED.
DFCC Alarm System	39/21	PIRIE: That Council hereby proceeds with a low temperature sensor and waterbug installation at the Dean Fraser Community Centre from Vipond Inc at a cost of \$1,732.60 plus taxes, pending confirmation of operational fees. CARRIED.
Tax Title Insurance	40/21	PURVES: That insurance be placed on the following properties: Lots 4 to 7, Part of Lot 8, Block 3, Plan 11751 Lots 29 to 31, Block 3, Plan 11751 Lot 11, Block 13, Plan E1422 Lot 20, Block 13, Plan E1422 Lot 1, Block C, Plan 79R54879. CARRIED.
Recycling Contract	41/21	PIRIE: That Council hereby enters into a three year contract with GFL Environmental Inc. Further the term shall commence on February 1, 2021. CARRIED.
Highway 318	42/21	FOWLER: That Council hereby authorizes the Mayor to sign the joint letter with the R.M. of Mount Pleasant No. 2 as presented, to Minister Bradshaw, Saskatchewan Minister of Highways, regarding the proposed mulching of a portion of the highway due to its poor condition. CARRIED.
Policy PW-TS - 05	43/21	WALL: That Policy PW-TS – 05, a policy to standardize lighting be hereby rescinded. The reason for rescinding is because the plans now include street lighting. CARRIED.
		NEW BUSINESS:
Lot Sales	44/21	FOWLER: That Council hereby approves selling two lots in Baglole Crescent at a cost of \$1,000 + taxes per lot. Further the purchaser is responsible for the completion of the title transfer and any fees associated. CARRIED.



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DELEGATIONS:

7:10 a.m. – 8:26 a.m. Shane Sterling, Public Works Supervisor

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| Library Appointments | 45/21 | PIRIE: That Council hereby authorizes the administration office to write a letter of acceptance for the following Carnduff Integrated Branch Library board members: Chairperson – Melissa Borreson; Vice-Chair – Laura Verity; Treasurer – Kevin LaBelle; Town Trustee – Kelly Exner; Municipal Trustee – Lee Goertz; School Principal – Ryan Nichols; Teachers – Collinda Thompson, Cathy Paton, Alison Ball; Community – Debbie Tollifson, Elizabeth Henger and Lillibeth Baleta. CARRIED. |
| 2021 Assessment Roll | 46/21 | PURVES: That Council hereby authorizes the administration office to advertise the 2021 Assessment Roll by the following methods: advertise in Sask. Gazette, personal mailing to each affected owner, poster at Carnduff Post Office, poster at Municipal Services Building, on the town’s website, and in the Town’s monthly newsletter “The Scoop”. CARRIED. |
| Reserve Transfers | 47/21 | EXNER: That Council hereby authorizes the following to/from reserves for the year 2020:
Daycare -- \$21,661.00
Water/Sewer -- \$112,857.00 (2020 Water Surplus)
Water/Sewer -- (\$434,681.00) (2020 Sewer Deficit)
Water/Sewer -- \$97,261.50 (Gas Tax Grant)
Water/Sewer -- \$157,958.00 (MEEP Grant) CARRIED. |
| Tennis Courts | 48/21 | PURVES: That Council authorizes obtaining drawings for a tennis court/multi purpose outdoor structure. Further the cost shall be shared with the R.M. of Mount Pleasant No. 2 with the town paying 2/3 and the RM paying 1/3. CARRIED. |

REPORTS:

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| Admin. Report | 48/21 | FOWLER: That the Administrator’s Report for the February, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Daycare Report | 49/21 | WALL: That the Daycare Supervisor’s Report for the February, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Commis Report | 50/21 | PIRIE: That the Commissionaire’s Report for the February, 2021 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Committee Reports | | Recreation – Jan 8 Curling Rink meeting report submitted by Greg Wall.
Swimming Pool financial report submitted by Admin Office.
Mayor Apperley and Councilor Purves provided verbal reports.
Library – Jan. 18 Annual meeting minutes provided by Kelly Exner.
EMO – Jan 20 Letter from Kris Carley
Councilor Wall provided a verbal report.
Fire Department – Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by the RM Administration Office.
Mayor Apperley discussed the vaccination roll out plan.
S.E. Medical Group – Mayor Apperley provided a verbal report.
Sunset Haven – Feb. 3 Meeting report submitted by Greg Wall. |
| | 51/21 | FOWLER: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED. |

CORRESPONDENCE:

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| Correspon. | | SAMA.....Notice of Annual Meeting.
Gov. of Sask.Certificate of Approval—McKennitt/North Property.
Choose Life Ministry...Thank You Letter.
Municipalities of SK....Winter 2020 Magazine.
Infrastructure.....Dec20/Jan21 Magazine.
Water Canada.....Jan/Feb 2021 Magazine.
ReNew Canada.....Jan/Feb 2021 Magazine. |
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| | 52/21 | EXNER: That the list of correspondence be approved and acknowledged as |
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presented. **CARRIED.**

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| Bank Statement | 53/21 | FINANCIAL:
PIRIE: That the bank reconciliation statement for the January 2021 Bank of Montreal Chequing Account and January 2021 Affinity Credit Union Payroll Account be accepted as presented. CARRIED. |
| Financial Statement | 54/21 | WALL: That the income statement ending January 31, 2021 be accepted as presented. CARRIED. |
| Accounts For Approval | 55/21 | ACCOUNTS FOR PAYMENT:
PURVES: That Cheques #32871 to #32915 for \$411,489.22; electronic fund transfers of \$2,888.59; payworks & ACU withdrawals and Cheques #8067 to #8069 for \$62,867.62; and mastercard payment of \$304.90 totaling \$477,550.33 be hereby approved for payment. CARRIED.

9:45 a.m. – Mayor Apperley and Councilor Fowler declared a conflict of interest for the Day Construction invoice and left the council chambers. |
| Accounts For Approval | 56/21 | WALL: That Cheque #32916 to Day Construction for \$9,499.37 be hereby approved for payment. CARRIED.


9:45 a.m. – Mayor Apperley and Councilor Fowler returned to the council chambers. Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing & Heating invoice and left the council chambers. |
| Accounts For Approval | 57/21 | PIRIE: That Cheque #32917 to J.P.'s Plumbing & Heating for \$721.50 be hereby approved for payment. CARRIED.

9:45 a.m. – Councilor Purves returned to the council chambers. |
| Adjourn | 58/21 | EXNER: That we do now adjourn. CARRIED. |

Meeting adjourned at 9:43 a.m.



Mayor



Administrator