



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
September 13, 2022

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kelly Exner, Mike Pirie, Mike Fowler, and Linda Powell.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:52 a.m.
Addition	196/22	EXNER: That the following item be added to the September 13 th , 2022 agenda: Theatre Insurance. CARRIED.
Confirm	197/22	PURVES: That the agenda, as prepared and submitted to council, for the September 13 th , 2022 meeting be hereby confirmed. CARRIED.
Minutes	198/22	FOWLER: That the minutes from the regular meeting held on August 25 th , 2022 be hereby approved. CARRIED.
		PUBLIC WORKS:
DED Tree Removal	199/22	PIRIE: That Council hereby awards Tyros Tree Service to remove the diseased dutch elm tress. CARRIED.
Paving	200/22	PURVES: That Council hereby accepts Genco Asphalt Inc's estimate to patch the following locations: Highway 318, near C-Store; in front of 312 – 4 th Street East (SPS 1); Intersection of Broadway & Anderson Avenue; and in front of 110 – 1 st Street West. The cost of this work is estimated at \$60,075 plus mobilization fees and applicable taxes. Further, the funds from these paving projects shall come from: \$20,000 Paving Reserves, \$15,000 from SPS1 contract, \$20,000 Recreation Reserves, and \$13,000 from selling leftover product from the sewer force main project. CARRIED.
		UNFINISHED BUSINESS:
Policy COU-1B	201/22	FOWLER: That Council hereby rescinds Policy No. COU-01A, and replaces it with Policy COU-01. This policy is to outline the organizational chart for the Town of Carnduff. CARRIED.
DFCC Electrical	202/22	PURVES: That Council hereby accepts North Creek Electric's quote of \$26,220.21 for electrical work at the Dean Fraser Community Centre. Further, the work passed all applicable inspections. CARRIED.
		NEW BUSINESS:
Vacation Approval	203/22	FOWLER: That Council hereby approves Annette Brown's request for holidays from September 14 th to 23 rd , 2022. CARRIED.
Special Events Permit	204/22	FOWLER: That Council hereby approves issuing a special occasion permit to the Carnduff Curling Club for a bar while hosting a wrestling event to be held in the Carnduff Centennial Arena on Saturday, September 17 th , 2022 from 6:30 p.m. to 12:00 midnight. CARRIED.
PBI Appointment	205/22	EXNER: In accordance with the service agreement with Professional Building Inspections, Inc, the Town of Carnduff hereby resolves to issue a Certificate of Appointment for Josh Nitz, a Licensed Building Official who is a resident of the Province of Saskatchewan. CARRIED.
Theatre Insurance	206/22	POWELL: That Council hereby supports the Carnduff Community Theatre by paying 1/3 share of the 2022-2023 insurance at a cost of \$2,116.82. CARRIED.
		DELEGATION: 7:03 a.m. – 7:28 a.m.Foreman, Shane Sterling
		REPORTS:
Admin. Report	207/22	EXNER: That the Administrator's Report for the September, 2022 meeting be accepted as presented, and furthermore the report be filed. CARRIED.
Committee		Recreation – Councilors Pirie, Purves & Powell provided verbal report.



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- Reports
Library – Councilor Exner provided a verbal report.
Fire Department – Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by RM Administration
S.E. Medical Group – Sept 6 monthly update provided by Katy Soroka.
Mayor Apperley provided a verbal report.
Sunset Haven – Councilor Wall provided a verbal report.
SE Transp Planning – June 27 AGM report provided by Lorna Hill.
-- June 27 Meeting report provided by Lorna Hill.
-- Aug 23 Meeting report provided by Lorna Hill.
Mayor – Mayor Apperley provided a verbal report.
- 208/22 PURVES: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**
- Correspon.
CORRESPONDENCE:
R.M. of Enniskillen #3... Ambulance donation thank you letter.
Thing Big.....Magazine Quarter 3, 2022.
Roadrunner.....Magazine Fall, 2022.
Canadian Security..... Magazine Summer, 2022.
- 209/22 PURVES: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. **CARRIED.**
- Bank Statement
210/22 **FINANCIAL:**
PIRIE: That the bank reconciliation statement for the August, 2022 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement
211/22 POWELL: That the income statement and statement of financial activities ending August 31, 2022 be accepted as presented. **CARRIED.**
- Accounts For Approval
212/22 **ACCOUNTS FOR PAYMENT:**
FOWLER: That Cheques #33992 to #34044 for \$273,619.52; electronic fund transfers of \$11,597.15 (school taxes); payworks & ACU withdrawals and Cheque #8128 to #8131 for \$134,816.89, and mastercard payment of \$1,227.04 totaling \$421,260.60 be hereby approved for payment. **CARRIED.**

7:54 a.m. – Mayor Apperley declared a conflict of interest regarding the cheques made out to himself and Day Construction and left the council chambers.
- Accounts For Approval
213/22 PIRIE: That Cheque #34045 to Ross Apperley for \$329.14 be hereby approved for payment. **CARRIED.**
- Accounts For Approval
214/22 EXNER: That Cheque #34046 to Day Construction for \$2,449.44 be hereby approved for payment. **CARRIED.**

7:55 a.m. – Mayor Apperley returned to the council chambers. Councilor Fowler declared a conflict of interest regarding payment to Avry Fowler and left the council chambers.
- Accounts For Approval
215/22 PIRIE: That Cheque #34047 to Avry Fowler for \$367.50 hereby approved for payment. **CARRIED.**

7:55 a.m. – Councilor Fowler returned to the council chambers. Councilor Powell declared a conflict of interest for the cheque to Little Friends Sunshine Centre and left the council chambers.
- Accounts For Approval
216/22 PURVES: That Cheque #34048 to Little Friends Sunshine Centre for \$130.00 be hereby approved for payment. **CARRIED.**

7:56 a.m. – Councilor Powell returned to the council chambers. Councilor Purves declared a conflict of interest regarding payment to Corey Purves and left the council chambers.



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Accounts For Approval 217/22 EXNER: That Cheque #34049 to Corey Purves for \$42.50 be hereby approved for payment. **CARRIED.**

7:56 a.m. – Councilor Purves returned to the council chambers. Councilor Wall declared a conflict of interest regarding payment to Kiera Wall and left the council chambers.

Accounts For Approval 218/22 FOWLER: That payment by mastercard for Kiera Wall's daycare courses in the amount of \$1,550.00 be hereby approved for payment. **CARRIED.**

7:57 a.m. – Councilor Wall returned to the council chambers.

Accounts For Approval 219/22 PURVES: That Council hereby approves payment to Western Recreation in the amount of \$2,750.56. **CARRIED.**

Adjourn 220/22 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 7:58 a.m.



Mayor



Administrator