



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
April 12, 2022

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Linda Powell, Kelly Exner, and Mike Fowler. Mike Pirie joined the meeting through tele-conferencing.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:51 a.m.
Confirm	59/22	PURVES: That the agenda, as prepared and submitted to council, for the April 12 th , 2022 meeting be hereby confirmed. CARRIED.
Minutes	60/22	POWELL: That the minutes from the regular meeting held on March 8 th , 2022 be hereby approved. CARRIED.
Seasonal Hire	61/22	PUBLIC WORKS: WALL: That Council, upon the recommendation of the Staffing Committee, hereby approves hiring Cory Scott, as a seasonal laborer. Further the position shall start May 2, 2022 and end on September 30, 2022. The rate of pay shall be \$17.51 per hour. CARRIED.
Seasonal Hire	62/22	WALL: That Council, upon the recommendation of the Staffing Committee, hereby approves hiring Andrew Sedor and Brynn Larson as seasonal laborers. Further these positions shall start May 2, 2022 and end on August 31, 2022. The rate of pay shall be \$15.00 per hour. CARRIED.
Borderline Housing Agreement	63/22	UNFINISHED BUSINESS: PURVES: That the Town of Carnduff and R.M. of Mount Pleasant #2 enter into an agreement with Borderline Housing Company regarding the Tony Day Family Medical Clinic. Further, this agreement is pending on R.M. of Mount Pleasant #2 approval. CARRIED.
Bylaw 2022-03	64/22	NEW BUSINESS: EXNER: That Bylaw 2022-03, a bylaw respecting the distribution, installation, maintenance and general terms/conditions of the water and sewer services be introduced and read a first time. CARRIED.
Bylaw 2022-03	65/22	PIRIE: That Bylaw 2022-03 be now read a second time. CARRIED.
Bylaw 2022-03	66/22	PURVES: That Bylaw 2022-03 be given three readings at this regular meeting of the Council. CARRIED.
Bylaw 2022-03	67/22	POWELL: That Bylaw 2022-03 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. CARRIED.
Land in Arrears	68/22	FOWLER: That we acknowledge the receipt of the List of Land in Arrears of Taxes as at April 11, 2022 as required to be prepared under the <i>Tax Enforcement Act</i> . AND furthermore, Council authorizes administration to advertise in the Carlyle Observer. CARRIED.
6 Month Notice	69/22	WALL: That Council authorizes proceedings to commence under the <i>Tax Enforcement Act</i> for the purpose of acquiring title to North ½ of Lot 12, Block 21, Plan E1422. CARRIED.
6 Month Notice	70/22	PURVES: That Council authorizes proceedings to commence under the <i>Tax Enforcement Act</i> for the purpose of acquiring title to Lot 13, Block 21, Plan E1422. CARRIED.
6 Month Notice	71/22	FOWLER: That Council authorizes proceedings to commence under the <i>Tax Enforcement Act</i> for the purpose of acquiring title to Lot 9, Block 25, Plan 61A01226. CARRIED.
6 Month	72/22	POWELL: That Council authorizes proceedings to commence under the <i>Tax</i>



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Notice		<i>Enforcement Act</i> for the purpose of acquiring title to Lot 19, Block 11, Plan B3119. CARRIED.
2021 Audited Financials	73/22	EXNER: That Council hereby accepts the 2021 audited Financial Statements as prepared by Grant Thornton LLP. Council also acknowledges the adjusting journal entries and schedule of unadjusted errors. Further, Council also authorizes signing the Management Responsibility Letter and Management Representation Letter. CARRIED.
2022 Daycare Budget	74/22	FOWLER: That Council hereby accepts the 2022 Daycare Budget as provided by the Carnduff Daycare Committee. CARRIED.
Pool Vacuum	75/22	PIRIE: That Council authorizes the purchase of a new vacuum for the Carnduff Swimming Pool, pending the approval from R.M. of Mount Pleasant #2. CARRIED.
2022 Golf Course Budget	76/22	EXNER: That Council hereby acknowledges the 2022 Carnduff Golf Course Budget. CARRIED.
DFCC Gym Lease Agreement	77/22	PIRIE: That Council hereby accepts the Carnduff Gym Board's proposal for reduced summer rates. Further Council enters into a new recreation space lease agreement at the Dean Fraser Community Centre with the Carnduff Gym Club. This agreement shall commence June 1 st , 2022 and will expire August 31 st , 2022. CARRIED.
Plain & Valley Adv	78/22	WALL: That Council hereby purchases a colored ¼ page advertisement in the Plain & Valley Development issue. CARRIED.
Cemetery Pump	79/22	WALL: That Council authorizes the purchase of a pump and piping for the Carnduff Cemetery. Further, the cost of this project shall be paid through the Cemetery Perpetual Care Fund. CARRIED.
		REPORTS:
Admin. Report	80/22	FOWLER: That the Administrator's Report for the April, 2022 meeting be accepted as presented, and furthermore the report be filed. CARRIED.
Committee Reports		Recreation – Councilors Purves & Powell provided a verbal report. Daycare – Councilor Powell & Mayor Apperley provided a verbal report. EMO – Councilor Powell provided a verbal report. OH&S – Councilor Exner & Tara Beck provided a verbal report. Fire Department – Councilor Pirie provided a verbal report. Medical Clinic – Financials provided by RM Administration Mayor Apperley provided a verbal report. S.E. Medical Group – Mayor Apperley provided a verbal report. Sunset Haven – Councilor Fowler provided a verbal report. Cemetery – Mayor Apperley provided a verbal report.
	81/22	FOWLER: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED.
		CORRESPONDENCE:
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	82/22	PURVES: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. CARRIED.
		FINANCIAL:
Bank Statement	83/22	EXNER: That the bank reconciliation statement for the March, 2022 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be



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accepted as presented. **CARRIED.**

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| Financial Statement | 84/22 | POWELL: That the income statements ending March 31, 2022 be approved as presented. CARRIED. |
| Accounts For Approval | 85/22 | ACCOUNTS FOR PAYMENT:
WALL: That Cheques #33650 to #33709 for \$210,234.61; electronic fund transfers of \$15,230.15 (school taxes); payworks & ACU withdrawals and Cheques #8112 to #8113 for \$67,262.43; and mastercard payments of \$481.71 totaling \$293,208.90 be hereby approved for payment. CARRIED.

7:06 a.m. – Councilor Purves declared a conflict of interest regarding the Paul Carriere and J.P.'s Plumbing & Heating invoices and left the council chambers. |
| Accounts For Approval | 86/22 | FOWLER: That Cheque #33710 to Paul Carriere for \$150.00 and Cheque #33711 to J.P.'s Plumbing & Heating for \$460.65 be hereby approved for payment. CARRIED.

7:07 a.m. – Councilor Purves returned to the council chamber. Mayor Apperley and Councilor Fowler declared a conflict of interest regarding the Day Construction Ltd invoice and left the council chambers. |
| Accounts For Approval | 87/22 | EXNER: That Cheque #33712 to Day Construction Ltd for \$2,925.00 be hereby approved for payment. CARRIED.


7:08 a.m. – Mayor Apperley and Councilor Fowler returned to the council chambers.

DELEGATION:
7:08 a.m. – 7:57 a.m.Foreman, Shane Sterling

7:57 a.m. – A public hearing was called to discuss proposed changes to the zoning bylaw. The regular council meeting reconvened immediately following the public hearing at 8:00 a.m.

8:11 a.m. – The regular council meeting returned to session. |
| Bylaw 2022-02 | 88/22 | UNFINISHED BUSINESS CONTINUED:
PURVES: That Bylaw 2022-02 be now read a second time. CARRIED. |
| Bylaw 2022-02 | 89/22 | EXNER: That Bylaw 2022-02 be given three readings at this regular meeting of the Council. CARRIED. |
| Bylaw 2022-02 | 90/22 | POWELL: That Bylaw 2022-02 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. CARRIED. |
| Adjourn | 91/22 | EXNER: That we do now adjourn. CARRIED. |

Meeting adjourned at 8:13 a.m.



Mayor



Administrator