



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
January 11, 2022

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Linda Powell, Kelly Exner, and Mike Fowler. Councilor Mike Pirie joined us through tele-conference.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:53 a.m.
Confirm	1/22	POWELL: That the agenda, as prepared and submitted to council, for the January 11 th , 2022 meeting be hereby confirmed. CARRIED.
Minutes	2/22	FOWLER: That the minutes from the regular meeting held on December 14 th , 2021 be hereby approved. CARRIED.
Waterworks Emergency Plan	3/22	PUBLIC WORKS: WALL: That Council hereby approves the submission of the Waterworks Emergency Response Plan to Water Security Agency. CARRIED.
Policy PW- TS17	4/22	PURVES: That Council hereby approves Policy PW-TS17, a policy to set the guidelines for waterworks quality assurance and quality control. CARRIED.
SPWA Conference	5/22	FOWLER: That Council hereby authorizes employee #227 to attend the Sask. Public Works Association 2022 Annual Conference in Saskatoon on February 22-24, 2022. Further all meals, mileage, parking and hotel charges shall be paid by the Town of Carnduff. CARRIED.
Lots 29-31, Block 3, Plan 11751	6/22	UNFINISHED BUSINESS: PURVES: That Council acknowledges the pending sale made during the November 26 th , 2021 council meeting did not proceed. Further, Council hereby accepts an offer to purchase Lots 29-31, Block 3, Plan 11751 (107 Broadway) for a cost of \$20,000.00. Further this property is sold in its current condition. CARRIED.
Rescind Motion #327/21	7/22	FOWLER: That Council hereby rescinds motion #327/21, a motion made to support the Carnduff EMS Safety Initiative by sponsoring 20 children through the Community Safety Net. The reason for rescinding is this program is over for the year. CARRIED.
Committees & Appoint	8/22	POWELL: That Council hereby approves the amended Council Committees & Appointments, effective January 11 th , 2022. CARRIED.
Golf Society Lease Agree	9/22	EXNER: That Council hereby enters into a lease agreement with Carnduff Golf Society from March 1, 2022 to February 28, 2023. CARRIED.
Bylaw #2022-01	10/22	FOWLER: That Bylaw No. 2022-01, bylaw to set out the notice requirements, methods of notice and minimum time for giving notice be now read a first time. CARRIED.
Bylaw #2022-01	11/22	POWELL: That Bylaw No. 2022-01 be now read a second time. CARRIED.
Bylaw #2022-01	12/22	PURVES: That Bylaw No. 2022-01 be given three readings this regular meeting of Council. CARRIED.
Bylaw #2022-01	13/22	PIRIE: That Bylaw No. 2022-01 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. CARRIED.

6:14 a.m. – Councilor Powell declared a conflict of interest while Council was discussing a family member's request to use a room at the Dean Fraser Community Centre.

6:20 a.m. – Councilor Powell returned to the Council Chambers.


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- REPORTS:**
- Admin. Report 14/22 FOWLER: That the Administrator's Report for the January, 2022 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Committee Reports Fire Department – Councilor Pirie provided a verbal report.
Medical Clinic – Financials provided by the RM Administration Office.
Mayor Apperley provided verbal report.
S.E. Medical Group – Mayor Apperley provided verbal report.
Sunset Haven – Jan 6/22 meeting notes provided by Councilor Wall.
- 15/22 WALL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**
- CORRESPONDENCE:**
- Correspon. SUMAssure.....Letter re: Rate Adjustment. *
.....Fall, Newsletter. *
Sask Cancer Agency..... Email re: Breast Cancer Mobile Bus. *
- 16/22 PIRIE: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. **CARRIED.**
- FINANCIAL:**
- Bank Statement 17/22 FOWLER: That the bank reconciliation statement for the December, 2021 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement 18/22 PURVES: That the income statement and statement of financial activities ending December 31, 2021 be accepted as presented. Further, Council is aware these statements are not the final copy. **CARRIED.**
- ACCOUNTS FOR PAYMENT:**
- Accounts For Approval 19/22 POWELL: That Cheques #33462 to #33498 and #33500 to #33520 for \$681,278.59; electronic fund transfers of \$99,915.85 (school taxes) and \$29,857.51 (Council Indemnity); payworks & ACU withdrawals and Cheques #8103 to #8104 for \$69,662.10; and mastercard payment of \$3,170.40 totaling \$884,517.15 be hereby approved for payment. **CARRIED.**
- 6:48 a.m. – Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing & Heating invoice and left the council chambers.
- Accounts For Approval 20/22 FOWLER: That Cheque #33499 to J.P.'s Plumbing & Heating for \$632.70 be hereby approved for payment. **CARRIED.**
- 6:49 a.m. – Councilor Purves returned to the council chambers.
- DELEGATION:**
- 7:12 a.m. – 7:30 a.m.Foreman, Shane Sterling
- Adjourn 21/22 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:31 a.m.



Mayor



Administrator