



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
January 9, 2024

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| Present | | Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Joel Purves, Mike Fowler, and Mike Pirie. |
| Recording | | Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance. |
| Call to Order | | Mayor Apperley called the meeting to order at 5:55 a.m. |
| Confirm | 1/24 | EXNER: That the agenda, as prepared and submitted to council, for the January 9 th , 2024 meeting be hereby confirmed. CARRIED. |
| Minutes | 2/24 | PURVES: That the minutes from the regular meeting held on December 12 th , 2023 be hereby approved. CARRIED. |
| | | PUBLIC WORKS: |
| Raw Water Truck Fill | 3/24 | FOWLER: That Council hereby proceeds with the installation of a raw water truck fill stand, as quoted by Mains Welding and Sunset Concrete. CARRIED. |
| H2O & Sewer Equipment | 4/24 | PIRIE: That Council hereby accepts Swayze Concrete Ltd's quote for a 6'x6'x8' square cage; 6'x6'x4' square cage; trench cage; rigid mini 140 sewer camera; live tap, line freeze and pipe connection tools; lifting chains; and miscellaneous brass fittings, water pipe and sewer pipe, for a cost of \$35,000. CARRIED. |
| Street Light Installation | 5/24 | PURVES: That Council hereby accepts SaskPower's verbal quote of \$5,358.00 plus GST for the installation of a street light on the intersection of Swayze Street & Highway 318. CARRIED. |
| Public Works Conference | 6/24 | FOWLER: That Council hereby authorizes Shane Sterling to attend the Sask. Public Works Association Annual Conference on February 27 – 29, 2024 in Saskatoon. Further, all costs associated will be paid by the Town of Carnduff. CARRIED. |
| | | UNFINISHED BUSINESS: |
| Gym Club Lease Agreement | 7/24 | WALL: That Council hereby enters into an agreement with the Carnduff Gym Club for the lease of recreation space in the Dean Fraser Community Centre, effective January 1 st , 2024 to December 31 st , 2024. CARRIED. |
| Coldest Night Donation | 8/24 | WALL: That Council hereby supports the Coldest Night of the Year by giving a monetary donation of \$500. CARRIED. |
| Trees | 9/24 | FOWLER: That Council hereby authorizes the Tree Committee to purchase one hundred trees. CARRIED. |
| | | NEW BUSINESS: |
| Bylaw No. 2024-01 | 10/24 | PURVES: That Bylaw No. 2024-01, a bylaw to establish a Swimming Pool Committee, be introduced and read a first time. CARRIED. |
| Bylaw No. 2024-01 | 11/24 | EXNER: That Bylaw No. 2024-01 be now read a second time. CARRIED. |
| Bylaw No. 2024-01 | 12/24 | PIRIE: That Bylaw No. 2024-01 be given three readings at this regular meeting of Council. CARRIED. |
| Bylaw No. 2024-01 | 13/24 | POWELL: That Bylaw No. 2024-01 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. CARRIED. |
| Golf Course Lease | 14/24 | FOWLER: That Council hereby enters into a lease agreement with the Carnduff Golf Society for the period of March 1, 2024 to February 28, 2025. CARRIED. |
| Policy F/A – 12 | 15/24 | PURVES: That Council hereby rescinds Policy F/A – 12, a policy to outline the general requirements for subdivisions. Further, the policy is rescinded because the requirements are included in other legislation. CARRIED. |



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| Elections Workshop | 16/24 | EXNER: That Council hereby authorizes Annette Brown and Tara Beck to attend the Municipal Elections Workshop in Weyburn on March 26 th . Further, all costs associated shall be paid by the Town of Carnduff. CARRIED. |
| | | REPORTS: |
| Admin. Report | 17/24 | PIRIE: That the Administrator’s Report for the January, 2024 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Committee Reports | | Recreation – December Report provided by Rec Director Jodie Wall. Councillors Purves and Powell provided verbal report. Golf Club Financials provided by Rec. Director Jodie Wall. Centennial Arena Financials provided by Rec. Director Jodie Wall. Curling Club Financials provided by Rec. Director Jodie Wall. Councillor Wall provided a verbal report on the Curling Club. Recreation Board Financials provided by Rec Director Jodie Wall. Ball Diamonds Financials provided by Rec. Director Jodie Wall. Library – Councillor Exner provided a verbal report. OH & S – Councillor Exner provided a verbal report. Fire Department – Councillor Pirie provided a verbal report. Daycare – Mayor Apperley provided a verbal report. Medical Clinic – Financials provided by RM Administration. Mayor Apperley provided a verbal report. S.E. Medical Group – January monthly update provided. Mayor Apperley provided a verbal report. Sunset Haven – Councillor Wall provided a verbal report. SE Transp Planning – Nov 28 th executive meeting minutes. Water & Sewer Reporting – Councillor Wall provided a verbal report. |
| | 18/24 | PURVES: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED. |
| | | DELEGATION: 7:10 a.m. – 7:31 a.m. – Shane Sterling, Foreman |
| Correspon. | | CORRESPONDENCE: SGIBulletin re: Service Line Coverage Limits. * Municipal Voice.....Magazine Winter, 2023. * Going Places..... Magazine November, 2023. |
| | 19/24 | POWELL: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. CARRIED. |
| Bank Statement | 20/24 | FINANCIAL: PURVES: That the bank reconciliation statement for the December 2023 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. CARRIED. |
| Financial Statement | 21/24 | WALL: That the statement of financial activities and income statement ending December 31, 2023 be accepted as presented. Further Council acknowledges these statements are draft copies, as there are several year end entries to be made. CARRIED. |
| Accounts For Approval | 22/24 | ACCOUNTS FOR PAYMENT: FOWLER: That Cheque #34885 to #34895, #34897 to #34933, #34935 to #34953 for \$269,493.74; electronic fund transfers of \$74,790.45 (school taxes), \$4,430.45 (PST), and \$34,179.78 (4 th Quarter Indemnity); payworks & ACU withdrawals and Cheque #8182 to #8183 for \$86,070.60; and mastercard payments of \$597.69 totaling \$469,562.71 be hereby approved for payment. CARRIED. 7:35 a.m. – Councillor Wall declared a conflict of interest regarding payment to Jodie Wall and left the council chambers. |



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Accounts For Approval 23/24 PURVES: That Cheque #34896 to Jodie Wall for \$180.00 be hereby approved for payment. **CARRIED.**

7:35 a.m. – Councilor Wall returned to the council chambers. Mayor Apperley declared a conflict of interest regarding the Day Construction payment and left the council chambers.

Accounts For Approval 24/24 PIRIE: That cheque #34884 for \$2,698.50 and #34934 for \$8,213.24 to Day Construction be hereby approved for payment. **CARRIED.**

7:36 a.m. – Mayor Apperley returned to the council chambers.

Adjourn 25/24 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 7:43 a.m.



Mayor



Administrator