



TOWN OF CARNDUFF
Minutes of the Regular Meeting & Public Hearing
Council Chambers at the Municipal Services Building
June 11, 2024

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Mike Fowler, Mike Pirie, and Joel Purves.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:51 a.m.
Confirm	136/24	EXNER: That the agenda, as prepared and submitted to council, for the June 11 th , 2024 meeting be hereby confirmed. CARRIED.
Minutes	137/24	PURVES: That the minutes from the regular meeting held on May 14, 2024 be hereby approved. CARRIED.
Preston St Dust Control	138/24	UNFINISHED BUSINESS: WALL: That Council hereby proceeds with applying dust control on Preston Street, at an approximate cost of \$1,500. CARRIED.
Policy PW-TS-07	139/24	PIRIE: That Council hereby rescinds Policy PW-TS – 07, a policy setting guidelines on requests for work from residents and businesses. The reason for rescinding is because it is included in Policy PW-TS – 08C. CARRIED.
Bylaw 2024-05	140/24	NEW BUSINESS: FOWLER: That Bylaw No. 2024-05, a bylaw to extend the time required for the completion of the 2023 financial statements be read a first time. CARRIED.
Bylaw 2024-05	141/24	POWELL: That Bylaw No. 2024-05 be hereby read a second time. CARRIED.
Bylaw 2024-05	142/24	PURVES: That Bylaw No. 2024-05 be given three readings at this regular meeting of Council. CARRIED.
Bylaw 2024-05	143/24	PIRIE: That Bylaw No. 2024-05 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. CARRIED.
Lot 10, Block 32, Plan 10891943	144/24	EXNER: That Council hereby accepts the letter of interest for Lot 10, Block 32, Plan 101891943. Further, Council grants permission for the interested party to take soil samples. CARRIED. 6:32 a.m. – Councilor Wall declared a conflict of interest regarding the Border-Line Housing grant application and left the council chambers.
Borderline Grant	145/24	POWELL: That Council hereby accepts Border-Line Housing Company’s non-repayable grant application for the Outdoor Expansion Project. Further, \$25,000 will be given in 2024 and the 2025 grant request will be reviewed during that year’s budget preparation. CARRIED. 6:40 a.m. – Councilor Wall returned to the council chambers and Councilor Purves declared a conflict of interest regarding the 2023-2024 Post Secondary Scholarship.
2023-2024 Scholarship	146/24	EXNER: That Council hereby awards the 2023-2024 Post Secondary \$1,000 Scholarship to Jade Miller. CARRIED. 6:44 a.m. – Councilor Purves returned to the council chambers.
Storytelling Pilot Project	147/24	PURVES: That Council approves taking part in a six month pilot project for Community Storytelling at a cost of \$544 plus taxes. Further, the Town of Carnduff will receive the technology and training to aid with this project. CARRIED.
Special Occasion Permit	148/24	PIRIE: That Council hereby approves issuing a special occasion permit to Carnduff Astros for a beer gardens at the Carnduff Ball Park while they host the Senior Men’s Harbourne Ball Tournament during the following dates and times:

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Friday, July 26, 2024 from 5:30 p.m. to 12:00 midnight
 Saturday, July 27, 2024 from 12:00 noon to 12:00 midnight
 Sunday, July 28, 2024 from 12:00 noon to 12:00 midnight **CARRIED.**

Special Occasion Permit 149/24 EXNER: That Council hereby approves issuing a special occasion permit to the Carnduff Fire Department for a beer gardens at the Carnduff Agricultural Society Grounds for a Tractor Pull during the following dates and times:
 Monday, July 1, 2024 from 12:00 noon to 12:00 midnight
 Tuesday, July 2, 2024 from 12:00 midnight to 2:00 a.m. **CARRIED.**

Policy G/A - 37 150/24 PIRIE: That Council hereby approves Policy G/A – 37, a policy to define what constitutes workplace violence and to provide direction for preventing, reporting, investigating, responding to and following up on workplace violence occurrences. **CARRIED.**

DELEGATION:
 6:59 a.m. – 7:25 a.m. – Shane Sterling, Foreman

Fire Hydrants 151/24 **PUBLIC WORKS:**
 PURVES: That Council hereby accepts Flocor’s quote for 4 – 9” Canada Valve Century Hydrants with hymax grip couplings at a cost of \$5,700 plus tax each. **CARRIED.**

Hydrant Installation 152/24 FOWLER: That Council hereby accepts Turnbull Excavating Ltd’s quote for supplying the equipment and labour to replace 4 hydrants at an approximate cost of \$26,200 plus tax. Further, this quote includes concrete and asphalt removal where required. The Town will supply the trench cage and hydrants with grip couplings. This quote does not include hydrovaccing utilities, excess dewatering, restoration, disposal fees and materials. **CARRIED.**

Admin. Report 153/24 **REPORTS:**
 WALL: That the Administrator’s Report for the June, 2024 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**

Committee Reports
 Recreation – May Report provided by Rec Director Jodie Wall.
 Golf Club Financials provided by Rec. Director Jodie Wall.
 Centennial Arena Financials provided by Rec. Director Jodie Wall.
 Arena Kitchen Financials provided by Rec. Director Jodie Wall.
 Curling Club Financials provided by Rec. Director Jodie Wall.
 Recreation Board Financials provided by Rec Director Jodie Wall.
 Ball Diamonds Financials provided by Rec. Director Jodie Wall.
 Daycare – Mayor Apperley provided a verbal report.
 Fire Department – Councilor Pirie provided a verbal report.
 Medical Clinic – Financials provided by RM #2 Administration
 Mayor Apperley provided a verbal report.
 S.E. Medical Group – June monthly update provided.
 Mayor Apperley provided a verbal report.
 Sunset Haven – Councilor Wall provided a verbal report.
 SE Transp Planning – April 23rd Executive Meeting Minutes.
 – April 23rd AGM Minutes & Report.
 Cemetery – Mayor Apperley provided a verbal report.

154/24 PIRIE: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**

Correspon. **CORRESPONDENCE:**
 SAMA.....Certificate of Confirmation. *
 Think Big.....Q2 2024 Magazine.

155/24 EXNER: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. **CARRIED.**



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- FINANCIAL:**
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|-----------------------|--------|---|
| Bank Statement | 156/24 | FOWLER: That the bank reconciliation statement for the May 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. CARRIED. |
| Financial Statement | 157/24 | POWELL: That the statement of financial activities and income statement ending May 31, 2024 be accepted as presented. CARRIED. |
| Accounts For Approval | 158/24 | WALL: That Cheque #35148 to #35188, #351900 to #35193 for \$160,415.14; electronic fund transfers of \$116,711.67 (school taxes); payworks & ACU withdrawals and Cheque #8200 to #8202 for \$88,331.08; and mastercard payments of \$468.71 totaling \$365,926.60 be hereby approved for payment. CARRIED. |
| | | 7:51 a.m. – Mayor Apperley declared a conflict of interest regarding the Day Construction invoice and left the council chambers. |
| Accounts For Approval | 159/24 | EXNER: That Cheque #35189 to Day Construction for \$1,426.95 be hereby approved for payment. CARRIED. |
| | | 7:52 a.m. – Mayor Apperley returned to the council chambers. |
| | | 8:00 a.m. – Paused the Regular Meeting for the Public Hearing |
| | | PUBLIC HEARING
8:00 a.m. – 8:04 a.m.
No persons attended the public hearing. |
| | | UNFINISHED BUSINESS CONTINUED
8:04 a.m. – The Regular meeting was reconvened. |
| Hamilton Street | 160/24 | PURVES: That Council hereby approves the closure of Hamilton Street and laneway on Plan No. 64R39100. Further, a bylaw designating the closure will be presented at the next Council meeting. CARRIED. |
| Adjourn | 161/24 | EXNER: That we do now adjourn. CARRIED. |
| | | Meeting adjourned at 8:06 a.m. |



Mayor



Administrator