



**TOWN OF CARNDUFF**  
**Minutes of the Regular Meeting**  
**Council Chambers at the Municipal Services Building**  
**March 12, 2024**

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Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Joel Purves, Mike Fowler, and Mike Pirie.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:53 a.m.
Confirm	57/24	POWELL: That the agenda, as prepared and submitted to council, for the March 12 <sup>th</sup> , 2024 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	58/24	PIRIE: That the minutes from the regular meeting held on February 13 <sup>th</sup> , 2024 be hereby approved. <b>CARRIED.</b>
Holdback	59/24	<b>PUBLIC WORKS:</b> WALL: That Council hereby authorizes payment of \$239,972.34 for the Builders Lien Holdback to Con-Tech General Contractors. <b>CARRIED.</b>
Bylaw # 2024-02	60/24	<b>UNFINISHED BUSINESS:</b> PURVES: That Bylaw No. 2024-02, a bylaw to prohibit certain activities creating noise and to restrict the hours when certain sounds are made of, be introduced and read a first time. <b>CARRIED.</b>
Bylaw # 2024-02	61/24	POWELL: That Bylaw No. 2024-02 be now read a second time. <b>CARRIED.</b>
Bylaw # 2024-02	62/24	PIRIE: That Bylaw No. 2024-02 be now given three readings at this regular meeting of council. <b>CARRIED.</b>
Bylaw # 2024-02	63/24	FOWLER: That Bylaw No. 2024-02 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. <b>CARRIED.</b>
Bylaw # 2024-03	64/24	EXNER: That Bylaw No. 2024-03, a bylaw for licensing, prohibiting, regulating, and controlling animals, be introduced and read a first time. <b>CARRIED.</b>
Bylaw # 2024-03	65/24	WALL: That Bylaw No. 2024-03 be now read a second time. <b>CARRIED.</b>
Bylaw # 2024-03	66/24	FOWLER: That Bylaw No. 2024-03 be now given three readings at this regular meeting of council. <b>CARRIED.</b>
Bylaw # 2024-03	67/24	PURVES: That Bylaw No. 2024-03 be now read a third and final time and be adopted as a bylaw for the Town of Carnduff. <b>CARRIED.</b>
Bylaw # 2024-04	68/24	FOWLER: That Bylaw No. 2024-04, a bylaw to amend the Zoning Bylaw, be introduced and read a first time. AND furthermore, Council hereby sets the public hearing for April 9 <sup>th</sup> , 2024 at 8:00 a.m. in the Town Council Chambers (1312 Railway Avenue). Council also authorizes the publication of the required notices. <b>CARRIED.</b>
Policy G/A-16b	69/24	EXNER: That Council hereby rescinds Policy G/A-16b, a policy to outline the remuneration for expenses while seeking further education and training at the Carnduff Community Daycare/Town of Carnduff. The reason for rescinding is the Carnduff Community Daycare Board decides all matters pertaining to financial issues. <b>CARRIED.</b>
Policy G/A-16D	70/24	PIRIE: That Council hereby replaces Policy G/A-16C, a policy to outline the bonus granted to an employee who has obtained the levels of training to be a certified water and wastewater operator, with Policy G/A-16D. <b>CARRIED.</b>
Policy G/A-22D	71/24	POWELL: That Council hereby replaces Policy G/A-22C, a policy to establish protocols on the earning of annual holidays, the request for annual holiday leave and accumulation guidelines, with Policy G/A-22D. <b>CARRIED.</b>

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Generator Tender	72/24	FOWLER: That Council does not accept a tender for the 13kw Cummins Natural Gas Generator, which was purchased in 2021. <b>CARRIED.</b>
		<b>NEW BUSINESS:</b>
Cloud Backup	73/24	FOWLER: That Council hereby enters into a service contract with SaskTel for cloud backup of Town of Carnduff files. <b>CARRIED.</b>
Dutch Elm Survey Quote	74/24	EXNER: That Council hereby accepts Living Tree's quote for surveying elm trees. Further Council chooses service option 1 at a cost of \$2,000 plus taxes. <b>CARRIED.</b>
List of Land in Arrears	75/24	WALL: That Council acknowledges the receipt of the List of Land in Arrears of Taxes as at March 11, 2024 as required to be prepared under the <i>Tax Enforcement Act</i> . And further, Council authorizes administration to advertise in the Carlyle Observer, the monthly newsletter "The Scoop", the town's website, and our face book page. <b>CARRIED.</b>
		<b>DELEGATION:</b> 7:03 a.m. – 7:50 a.m. – Shane Sterling, Foreman
Policy G/A-26A	76/24	EXNER: That Council hereby rescinds Policy G/A-26A, a policy to set the guideline for development permits and rezoning. The reason for rescinding is all information is included in the applicable bylaws. <b>CARRIED.</b>
Policy G/A-28	77/24	PURVES: That Council hereby rescinds Policy G/A-28, a policy to set the guidelines for obtaining an extension on development. The reason for rescinding is all information is included in the applicable bylaws. <b>CARRIED.</b>
		<b>REPORTS:</b>
Admin. Report	78/24	FOWLER: That the Administrator's Report for the March, 2024 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>
Committee Reports		<p>Recreation – February Report provided by Rec Director Jodie Wall.            Councilor Purves provided verbal report.            Golf Club Financials provided by Rec. Director Jodie Wall.            Centennial Arena Financials provided by Rec. Director Jodie Wall.            Arena Kitchen Financials provided by Rec. Director Jodie Wall.            Curling Club Financials provided by Rec. Director Jodie Wall.            Recreation Board Financials provided by Rec Director Jodie Wall.            Ball Diamonds Financials provided by Rec. Director Jodie Wall.</p> <p>Library – Councilor Exner provided a verbal report.            Daycare – Mayor Apperley provided a verbal report.            Fire Department – Councilor Pirie provided a verbal report.            Medical Clinic – Financials provided by RM Administration.            Mayor Apperley provided a verbal report.            S.E. Medical Group – March monthly update provided.            Mayor Apperley provided a verbal report.            Water &amp; Sewer Reporting – Councilor Wall provided a verbal report.            Carnduff Day – Mayor Apperley provided a verbal report.            Mayor – Mayor Apperley provided a verbal report.</p>
	79 /24	POWELL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. <b>CARRIED.</b>
Correspon.		<b>CORRESPONDENCE:</b> SGI .....Business Assessment Recognition. * Think Big .....Q1 2024 Magazine. The Furrow..... Magazine February, 2024.
	80/24	PURVES: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. <b>CARRIED.</b>

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Bank Statement	81/24	<b>FINANCIAL:</b> EXNER: That the bank reconciliation statement for the February 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. <b>CARRIED.</b>
Financial Statement	82/24	PIRIE: That the income statement ending February 29, 2024 be accepted as presented. <b>CARRIED.</b>
Accounts For Approval	83/24	<b>ACCOUNTS FOR PAYMENT:</b> WALL: That Cheque #345005, #345008 to #35045 for \$206,878.52; electronic fund transfers of \$5,252.22 (school taxes); payworks & ACU withdrawals and Cheque #8189 to #8191 for \$89,543.39; and mastercard payments of \$3,053.32 totaling \$304,727.45 be hereby approved for payment. <b>CARRIED.</b>
Accounts For Approval	84/24	POWELL: That Cheque #345006 to Competition Environmental for \$504.00 be hereby approved for payment. <b>CARRIED.</b>  8:29 a.m. – Mayor Apperley declared a conflict of interest regarding the Day Construction invoice and left the council chambers.
Accounts For Approval	85/24	PIRIE: That Cheque #345007 to Day Construction for \$1,559.25 be hereby approved for payment. <b>CARRIED.</b>  8:30 a.m. – Mayor Apperley returned to the council chambers.
Adjourn	86/24	EXNER: That we do now adjourn. <b>CARRIED.</b>  Meeting adjourned at 8:31 a.m.

  
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Mayor

  
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Administrator