



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
*Council Chambers at the Municipal Services Building*  
*September 10, 2024*

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Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Mike Pirie, and Joel Purves.
Absent		Member of Council Absent: Councilor Mike Fowler.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:54 a.m.
Confirm	205/24	PURVES: That the agenda, as prepared and submitted to council, for the September 10 <sup>th</sup> , 2024 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	206/24	EXNER: That the minutes from the regular meeting held on August 13 <sup>th</sup> , 2024 be hereby approved. <b>CARRIED.</b>
		<b>NEW BUSINESS:</b>
Policy PW-TS 17B	207/24	PIRIE: That Council hereby replaces Policy PW-TS 17A with Policy PW-TS 17B, a policy for waterworks quality assurance and quality control. <b>CARRIED.</b>
CCBF Grant	208/24	WALL: That Council hereby enters into an agreement for the Canada Community-Building Fund from April 1, 2024 until March 31, 2034. <b>CARRIED.</b>
Municipal Reserve	209/24	POWELL: That Council hereby transfers \$717.84 to municipal reserves for file no. SUBD-003339—2024 subdivision. <b>CARRIED.</b>
Gym Club Grant Support	210/24	EXNER: That Council hereby supports the Carnduff Gym Club as they apply for grants to renovate the bathroom. Further all required permits and policies must be adhered to. <b>CARRIED.</b>
Cemetery	211/24	POWELL: That Council hereby authorizes hiring Brad Shillingford to level the headstones at the Carnduff Cemetery for 2 days at \$1,200 per day. <b>CARRIED.</b>
		<b>REPORTS:</b>
Admin. Report	212/24	WALL: That the Administrator's Report for the September, 2024 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>
Committee Reports		Recreation – Councilors Powell & Purves provided a verbal report. August Report provided by Rec Director Jodie Wall. Recreation Board financials provided by Jodie. Ball Diamond financials provided by Jodie. Centennial Arena financials provided by Jodie. Centennial Arena Kitchen financials provided by Jodie. Curling Club financials provided by Jodie. Golf Club financials provided by Jodie. Fire Department – Councilor Pirie provided a verbal report. Medical Clinic – Financials provided by RM #2 Administration Mayor Apperley provided a verbal report. S.E. Medical Group – September monthly update provided. Mayor Apperley provided a verbal report. Sunset Haven – Councilor Wall provided a verbal report. SE Transp Planning – June 25/24 executive meeting minutes. Cemetery – Mayor Apperley provided a verbal report. Water & Sewer – Council Wall provided a verbal report. Carnduff Fall Fling – Committee provided a verbal report. Carnduff Homecoming – Mayor Apperley provided a verbal report.
	213/24	PIRIE: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. <b>CARRIED.</b>
Correspon.		<b>CORRESPONDENCE:</b> Public Safety Stakeholders...Letter re: Saskatchewan Marshal Service. * CA Shaw Insurance Broker...Introduction Letter/New Owner Greg Barrows. *

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Onward.....Summer 2024 Magazine.  
Think Big.....Q3, 2024 Magazine.

214/24 EXNER: That the list of correspondence be approved and furthermore that all correspondence with an asterick (\*) be acknowledged as included in council packages. **CARRIED.**

**FINANCIAL:**

Bank Statement 215/24 PURVES: That the bank reconciliation statement for the August 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**

Financial Statement 216/24 WALL: That the statement of financial activities and income statement ending August 31, 2024 be accepted as presented. **CARRIED.**

Accounts For Approval 217/24 EXNER: That Cheque #35298 to #35357 for \$200,482.15; electronic fund transfers of \$10,754.15 (school taxes); payworks & ACU withdrawals and Cheque #8210 to #8212 for \$104,366.33; and mastercard payments of \$348.19 totaling \$315,950.82 be hereby approved for payment. **CARRIED.**

6:57 a.m. – Mayor Apperley declared a conflict of interest regarding the invoices submitted for himself and the payment to Day Construction Ltd, and left the council chambers.

Accounts For Approval 218/24 POWELL: That Cheque #35358 for \$59.16 to Ross Apperley be hereby approved for payment. **CARRIED.**

Accounts For Approval 219/24 PIRIE: That cheque \$35359 for \$1,134.00 to Day Construction Ltd be hereby approved for payment. **CARRIED.**

6:58 a.m. – Mayor Apperley returned to the council chambers. Councilor Purves declared a conflict of interest for the payment to JP’s Plumbing and left the council chambers.

Accounts For Approval 220/24 POWELL: That cheque #35360 for \$2,497.50 to J.P.’s Plumbing & Heating be hereby approved for payment. **CARRIED.**

6:59 a.m. – Councilor Purves returned to the council chambers.

**DELEGATION:**

6:59 a.m. – 8:09 a.m. – Shane Sterling, Foreman  
7:45 a.m. – 8:09 a.m. – Sean Thompson, Municipal Sewer Utilities  
8:10 a.m. – 8:25 a.m. – Shane Sterling, Foreman  
8:25 a.m. – 8:40 a.m. – Sergeant Michel Chateaufneuf, Carnduff RCMP

Adjourn 221/24 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:42 a.m.

  
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Mayor

  
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Administrator