



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
November 12, 2019

- Present:** Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Roy Annetts, and Verdeen Matthewson.
- Absent:** Members of Council Absent: Councilor Lesy.
- Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order:** Mayor Apperley called the meeting to order at 5:46 a.m.
- Addition:** 301/19 **MATTHEWSON:** That the following item be added to the November 12th, 2019 agenda: landfill. **CARRIED.**
- Confirm** 302/19 **ANNETTS:** That the agenda, as prepared and submitted to council, for the November 12th, 2019 meeting be hereby confirmed. **CARRIED.**
- Minutes** 303/19 **PURVES:** That the minutes from the regular meeting held on October 10th, 2019 be hereby approved. **CARRIED.**
- UNFINISHED BUSINESS**
- Policy F/A-02A** 304/19 **WALL:** That Council hereby replaces Policy F/A-02 with Policy F/A-02A, a policy to establish a guideline and fees for photocopying. **CARRIED.**
- Policy F/A-03** 305/19 **CARLEY:** That Council hereby rescinds Policy F/A-03, a policy to establish a tax abatement incentive for commercial development. **CARRIED.**
- NEW BUSINESS:**
- Gas Tax Fund Agreement** 306/19 **ANNETTS:** That Council hereby enters into an amended agreement with the Ministry of Government Relations for the Municipal Gas Tax Fund Agreement. **CARRIED.**
- Develop/Build Permits** 307/19 **PURVES:** That Council hereby approves a development and building permit to the Town of Carnduff to construct a wheelchair ramp and stairs located at Block C, Plan 101335698 (301 – 4th Street East), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED.**
- Develop/Build Permits** 308/19 **MATTHEWSON:** That Council hereby approves a development permit to Keith Ringguth to construct an addition located on Lots 12 & 13, Block 22, Plan E1422 (112 – 3rd Street West), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED.**
- Seacan** 309/19 **CARLEY:** That Council hereby accepts Spencer’s Store’s application to place a seacan storage container on Lots 20-21, Block 2, Plan 11751 (118 Broadway). **CARRIED.**
- Theatre Donation** 310/19 **WALL:** That Council hereby supports the Carnduff Community Theatre by paying 1/3 of the 2019-2020 insurance, at a cost of \$1,854.30. **CARRIED.**
- Outstand Accounts** 311/19 **CARLEY:** That Council hereby deems the following accounts as uncollectible.

Account No.	Amount	Explanation
546 0010	\$862.14	Jan & April/18 Utility Invoice
519 000	\$3,387.09	2018 & Prior Trailer Court Taxes
1460	\$380.00	2017-2018 Lot Lease
513 000	\$48.96	Jan/08 Water From Plant
412 000	\$192.00	Jan/08 Water From Plant
77 000	\$311.74	2008 & 2009 Water From Plant
FAR1426	\$50.00	Landfill Fees

CARRIED.

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REPORTS:

- Admin. Report 312/19 WALL: That the Administrator's Report for the November, 2019 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Daycare Report 313/19 MATTHEWSON: That the Daycare Supervisor's Report for the November, 2019 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Commis Report 314/19 PURVES: That the Commissionaire's Report for the November, 2019 meeting be accepted as presented, and furthermore the report be filed. **CARRIED.**
- Committee Reports
Recreation – November 4, 2019 Meeting Minutes.
-- Recreation Board Financial Statements.
-- Centennial Area Financial Statements.
-- Curling Club Financial Statements.
-- Ball Diamonds Financial Statements.
-- Councilors Purves & Annetts provided verbal report.
Library – Councilor Matthewson provided verbal report.
Fire Department -- Councilor Carley provided verbal report.
Medical Clinic – Tianna Martin provided financial statements.
-- Mayor Apperley provided verbal report.
SE Medical Group – Mayor Apperley provided verbal report.
Sunset Haven – Councilor Matthewson provided verbal report.
Cemetery – Mayor Apperley provided verbal report.
- 315/19 PURVES: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. **CARRIED.**

CORRESPONDENCE:

- Correspon. Min of Gov't Relations....Revenue Sharing Eligibility Requirements. *
Cogent..... Letter re: Alignment with Grant Thornton. *
SUMA.....UrbanVoice Fall, 2019. *
Sask. Business Issue #271.
AE Today..... Newsletter Issue #3, 2019.
Infrastructure Magazine October, 2019.
Going Places.....Magazine Winter 2019.
- 316/19 PURVES: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. **CARRIED.**

FINANCIAL:

- Bank Statement 317/19 WALL: That the bank reconciliation statement for the October 2019 Bank of Montreal Chequing Account and October 2019 Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement 318/19 CARLEY: That the income statement and statement of financial activities ending October 31, 2019 be accepted as presented. **CARRIED.**

ACCOUNTS FOR PAYMENT:

- Accounts For Approval 319/19 CARLEY: That Cheques #32049 to #32093 for \$567,765.15; electronic fund transfers of \$22,418.28; payworks & ACU withdrawals and Cheques #8020 to #8023 for \$89,955.10; and mastercard payment of \$2,047.17 totalling \$682,185.70 be hereby approved for payment. **CARRIED.**
- 8:10 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply invoices and left the council chambers.
- Accounts For Approval 320/19 MATTHEWSON: That Cheque #32094 to C & N Supply for \$50.32 be hereby approved for payment. **CARRIED.**


8:10 a.m. – Councilor Carley returned to the council chambers.



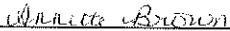
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Adjourn 321/19 ANNETTS: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:11 a.m.



Mayor



Administrator