



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
February 11, 2020

Present:		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Roy Annetts, and Kevin Lesy.
Absent:		Member of Council Absent: Verdeen Matthewson.
Recording:		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order:		Mayor Apperley called the meeting to order at 5:58 a.m.
Additions	51/20	LESY: That the following item(s) be added to the February 11 th , 2020 agenda: SE Medical Group Agreement, Bus Shed Quote. CARRIED.
Confirm	52/20	PURVES: That the agenda, as prepared and submitted to council, for the February 11 th , 2020 meeting be hereby confirmed. CARRIED.
Minutes	53/20	ANNETTS: That the minutes from the regular meeting held on January 23 rd , 2020 be hereby approved. CARRIED.
Develop Permit	54/20	NEW BUSINESS: CARLEY: That Council hereby approves a development permit to the Town of Carnduff to construct sewer pumping stations, subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. CARRIED.
Library Appoint	55/20	PURVES: That Council hereby authorizes the administration office to write a letter of acceptance for the following Carnduff Integrated Branch Library members: Chairman – Melissa Borreson; Vice-Chair – Laura Verity; Treasurer – Kevin LaBelle; Town Trustee – Verdeen Matthewson; Municipal Trustee – Lee Goertz; School Principal – Ryan Nichols; Teachers – Collinda Thompson, Cathy Paton, Alison Ball; Community – Debbie Tollifson, Elizabeth Henger, and Lilibeth Baleta. CARRIED.
Request for Consent	56/20	CARLEY: That Council hereby authorizes issuing a Request for Consent to Make Final Application for Title on Lots 4, 5, 6, 7 and Part of Lot 8 of Block 3, Plan 11751. CARRIED.
Request for Consent	57/20	ANNETTS: That Council hereby authorizes issuing a Request for Consent to Make Final Application for Title on Lots 29, 30, and 31 of Block 3, Plan 11751. CARRIED.
Connect Energy	58/20	WALL: That Council hereby enters into a renewal agreement with Connect Energy for one year. CARRIED.
2020 Assess Roll	59/20	PURVES: That Council hereby authorizes the administration office to advertise the 2020 Assessment Roll by the following methods: advertise in Sask. Gazette; personal mailing to each affected owner; poster at Carnduff Post Office; poster at Municipal Services Building; and on the town website. CARRIED.
2019 Reserves	60/20	LESY: That Council hereby authorizes transferring the following to/from reserves for the year 2019: Daycare -- \$6,817.00 (2019 Operating Surplus) Water & Sewer -- \$139,278.00 (2019 Fed Gas Tax) Water & Sewer -- \$156,922.00 (2019 Water Surplus) Water & Sewer -- \$274,502.00 (2019 Sewer Surplus) CARRIED.
Admin. Report	61/20	REPORTS: ANNETTS: That the Administrator's Report for the February, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED.
Daycare Report	62/20	WALL: That the Daycare Supervisor's Report for the February, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED.



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Commis Report	63/20	LESY: That the Commissionaire's Report for the February, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED.
Committee Reports		Daycare – Mayor Apperley provided verbal report. EMO – Councilor Carley provided verbal report. Fire Department – Councilor Carley provided verbal report. Medical Clinic – Financials provided by the RM Administration Office -- Mayor Apperley provided verbal report. SE Medical Group – Mayor Apperley provided verbal report. Sunset Haven – Councilor Lesy provided verbal report. SE Transp Planning – Councilor Wall provided verbal report.
	64/20	PURVES: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED.
Correspon.		CORRESPONDENCE: R.C.M.P.Letter re: Staffing and Member Allocation. *Letter re: SE District Commander Introduction. * Maltese Fire Inspect.... Letter re: Safety Inspection Program. * Community in Bloom ..Letter re: Program Participation. The Furrow..... Magazine January 2020. Roadrunner Magazine Winter 2019-2020. Infrastructure Magazine December 2019/January 2020. AE TodayNewsletter.
	65/20	LESY: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. CARRIED.
Bank Statement	66/20	FINANCIAL: CARLEY: That the bank reconciliation statement for the January 2020 Bank of Montreal Chequing Account and January 2020 Affinity Credit Union Payroll Account be accepted as presented. CARRIED.
Financial Statement	67/20	LESY: That the income statement ending January 31, 2020 and statement of financial activities ending December 31, 2019 be accepted as presented. CARRIED.
Accounts For Approval	68/20	ACCOUNTS FOR PAYMENT: LESY: That Cheques #32223 to #32227 and #32229 to #32264 for \$174,974.29; electronic fund transfers of \$6,307.00; payworks & ACU withdrawals and Cheques #8029 to #8032 for \$64,428.98; and mastercard payment of \$676.92 totaling \$246,387.19 be hereby approved for payment. CARRIED.
Accounts For Approval	69/20	ANNETTS: That Cheque #32228 to Swayze Concrete Ltd for \$6,979.35 be hereby approved for payment. CARRIED. 7:08 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Oilfield Supply invoice and left the council chambers.
Accounts For Approval	70/20	PURVES: That Cheque #32265 to C & N Oilfield Supply for \$178.40 be hereby approved for payment. CARRIED. 7:09 a.m. – Councilor Carley returned to the council chambers. Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing & Heating invoice and left the council chambers.
Accounts For Approval	71/20	ANNETTS: That cheque \$32266 to J.P.'s Plumbing & Heating for \$713.95 be hereby approved for payment. CARRIED.
Adjourn	72/20	ANNETTS: That we do now adjourn. CARRIED.

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Meeting adjourned at 7:41 a.m.



Mayor



Administrator