



**TOWN OF CARNDUFF**  
*Minutes of the Public Notice and Regular Meeting*  
*Held at 1312 Railway Avenue*  
*January 14, 2020*

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- Present: Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Roy Annetts, Verdeen Matthewson, and Kevin Lesy.
- Recording: Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order: **PUBLIC MEETING**  
Mayor Apperley called the meeting to order at 3:44 p.m.
- Adjourn 1/20 A public meeting was called because Council wanted to discussed the remuneration of Council. No persons attended the meeting.  
ANNETTS: That we do now adjourn at 4:00 p.m. **CARRIED.**
- Call to Order: **REGULAR MEETING**  
Mayor Apperley called the meeting to order at 4:00 p.m.
- Confirm 2/20 LESY: That the agenda, as prepared and submitted to council, for the January 14<sup>th</sup>, 2020 meeting be hereby confirmed. **CARRIED.**
- Minutes 3/20 CARLEY: That the minutes from the regular meeting held on December 10<sup>th</sup>, 2019 be hereby approved. **CARRIED.**
- Education Re: H2O Plant 4/20 **PUBLIC WORKS**  
WALL: That Council hereby authorizes Vasyl Zhenchuk to attend the membrane treatment course held in Regina on January 23, 2020. This authorization is granted only if Vasyl requires more CEU credits. Further all costs associated will be paid by the Town of Carnduff. **CARRIED.**
- Education Re: H2O Plant 5/20 ANNETTS: That Council hereby authorizes Shane Sterling to attend the Level 1 Water Distribution ATAP Exam Course held in Estevan from January 27-30, 2020. Further all costs associated will be paid by the Town of Carnduff. **CARRIED.**
- Grader Tires 6/20 ANNETTS: That Council hereby authorizes Foreman Sterling to price out, and further purchase four tires for the grader. **CARRIED.**
- Lapel Pins 7/20 **UNFINISHED BUSINESS**  
PURVES: That Council hereby authorizes the purchase of 1,000 lapel pins. **CARRIED.**
- 2020 Council Indemnity 8/20 CARLEY: That the 2020 Council Indemnities shall be set as:  
Mayor..... Annual Indemnity of \$11,500  
Councilor ..... Regular Meeting \$200.  
..... Special/Committee Meeting \$45/hour; minimum 1 hour  
Conventions..... \$45/hour, Maximum \$360 per day  
Mileage..... \$0.50 per kilometer  
Expenses..... As per receipts **CARRIED.**
- Council Committees 9/20 PURVES: That Council hereby approves the Council Committees & Appointments, effective January 14, 2020. **CARRIED.**
- Policy G/A - 16C 10/20 LESY: That Council hereby adopted Policy G/A-16C, a policy outlining education reimbursement for water and wastewater courses. **CARRIED.**
- Policy F/A - 09 11/20 WALL: That Council hereby rescinds Policy F/A-09, a policy setting a residential tax abatement for Fifth Street West. **CARRIED.**
- Sk Housing 12/20 **NEW BUSINESS:**  
MATTHEWSON: That Council hereby acknowledges and supports the Sask. Housing Authority's decision to list the house at 214 Pacific Avenue for sale. Council is not interested in purchasing this home. **CARRIED.**



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Festival Donation	13/20	PURVES: That Council hereby supports the Carnduff & District Music & Arts Festival by sponsoring the 2020 Music Festival with a monetary donation of \$100. <b>CARRIED.</b>
Bylaw 2020-01	14/20	PURVES: That Bylaw 2020-01, a bylaw to schedule the cost of fire prevention, suppression, and emergency response services be introduced and read a first time. <b>CARRIED.</b>
Bylaw 2020-01	15/20	LESY: That Bylaw 2020-01 be now read a second time. <b>CARRIED.</b>
Bylaw 2020-01	16/20	ANNETTS: That Bylaw 2020-01 be given three readings at this regular meeting. <b>CARRIED.</b>
Bylaw 2020-01	17/20	WALL: That Bylaw 2020-01 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. <b>CARRIED.</b>
Bylaw 2020-02	18/20	MATTHEWSON: That Bylaw 2020-02, a bylaw to authorize the borrowing of certain moneys to meet current expenditures for the year 2020, be introduced and read a first time. <b>CARRIED.</b>
Bylaw 2020-02	19/20	CARLEY: That Bylaw 2020-02 be now read a second time. <b>CARRIED.</b>
Bylaw 2020-02	20/20	PURVES: That Bylaw 2020-02 be given three readings at their regular meeting. <b>CARRIED.</b>
Bylaw 2020-02	21/20	LESY: That Bylaw 2020-02 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. <b>CARRIED.</b>
Election Workshop	22/20	WALL: That Council hereby authorizes Annette Brown and Tara Beck to attend an election workshop in Weyburn on March 26, 2020. Further all costs associated will be paid by the Town of Carnduff. <b>CARRIED.</b>
		<b>REPORTS:</b>
Admin. Report	23/20	CARLEY: That the Administrator's Report for the January, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>
Daycare Report	24/20	MATTHEWSON: That the Daycare Supervisor's Report for the January, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>
Commis Report	25/20	PURVES: That the Commissionaire's Report for the January, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>
Committee Reports		Recreation – January 7, 2020 Meeting Minutes. -- Recreation Board Financial Statement. -- Centennial Area & Kitchen Financial Statements. -- Curling Club Financial Statements. -- Ball Diamonds Financial Statements. -- Councilors Purves & Annetts provided verbal report. EMO – Councilor Carley provided verbal report. OH&S – Councilor Carley provided verbal report. Medical Clinic – Mayor Apperley provided verbal report. SE Medical Group – Mayor Apperley provided verbal report. Gainsborough Trust – Dec. 11, 2019 Meeting Minutes. -- Councilor Lesy provided verbal report. Sunset Haven – Councilor Matthewson provided verbal report.
	26/20	ANNETTS: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. <b>CARRIED.</b>
		<b>CORRESPONDENCE:</b>
Correspon.		Munisoft .....Community Project Initiative 2020.

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SUMA.....Letter from President Barnhart.  
..... Request to Support Workplace Mentoring Program.  
..... Education Session Before Convention.  
..... UrbanVoice Winter, 2019.  
..... Resolutions.  
Sask. Workers Comp.....2020 Experience Rating.  
Stars..... Magazine Winter 2019.  
Sask. Health..... Magazine December 2019.  
AgriView..... Magazine January, 2020.  
Environ Science..... Magazine December, 2019.  
Going Places..... Newsletter Fall 2019.

27/20 WALL: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (\*) be filed. **CARRIED.**

**FINANCIAL:**

Bank Statement 28/20 CARLEY: That the bank reconciliation statement for the December 2019 Bank of Montreal Chequing Account and December 2019 Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**

Financial Statement 29/20 LESY: That the income statement and statement of financial activities ending December 31, 2019 be accepted as presented. **CARRIED.**

**ACCOUNTS FOR PAYMENT:**

Accounts For Approval 30/20 ANNETTS: That Cheques #32166 to #32197 and #32199 to #32221 for \$240,197.65; electronic fund transfers of \$92,729.23; payworks & ACU withdrawals and Cheques #8027 to #8028 for \$62,820.78; and mastercard payment of \$925.84 totalling \$396,673.50 be hereby approved for payment. **CARRIED.**

6:10 p.m. – Councilor Matthewson declared a conflict of interest regarding the Swayze Concrete Ltd invoice and left the council chambers.

Accounts For Approval 31/20 PURVES: That Cheque #32198 to Swayze Concrete Ltd for \$432.60 be hereby approved for payment. **CARRIED.**

6:10 p.m. – Councilor Matthewson returned to the council chambers. Councilor Carley declared a conflict of interest regarding the C & N Oilfield Maintenance invoice and left the council chambers.


Accounts For Approval 32/20 LESY: That Cheque #32222 to C & N Oilfield Maintenance for \$220.50 be hereby approved for payment. **CARRIED.**

6:10 p.m. – Councilor Carley returned to the council chambers.

Accounts For Approval 33/20 CARLEY: That Council hereby authorizes the administration office to make payment for the following 2019 invoices: Carnduff Drug Mart \$66.85, GFL Environmental \$9,740.65, R.M. of Mount Pleasant \$31,355.73. **CARRIED.**

Adjourn 34/20 ANNETTS: That we do now adjourn. **CARRIED.**

Meeting adjourned at 6:13 p.m.

  
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Mayor

  
\_\_\_\_\_

Administrator