



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
July 14, 2020

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Roy Annetts, Kevin Lesy, and Verdeen Matthewson.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:52 a.m.
Confirm	190/20	PURVES: That the agenda, as prepared and submitted to council, for the July 14 th , 2020 meeting be hereby confirmed. CARRIED.
Minutes	191/20	ANNETTS: That the minutes from the regular meeting held on June 9 th , 2020 be hereby approved. CARRIED.
		PUBLIC WORKS:
Sewer Main	192/20	ANNETTS: That Council hereby offers Trevor Griffin \$3,000 as compensation for loss of use of lands affected due to construction of the sewer force main. CARRIED.
		UNFINISHED BUSINESS:
MEEP Grant	193/20	PURVES: That Council hereby enters into a funding agreement with the Government of Saskatchewan to participate in the Municipal Economic Enhancement Program 2020. CARRIED.
MEEP Projects	194/20	WALL: That Council hereby submits an application to the Government of Saskatchewan Municipal Enhancement Program 2020 for the following projects: a main water line from 4 th Street East to Prescott Street, running north down Prescott Street connecting to the existing main by the Dean Fraser Community Centre; and the installation of a hydrant in the back alley of Antler Drive. CARRIED.
Traffic Safety Grant	195/20	CARLEY: That Council hereby authorizes the remaining portion of the purchase of two I-Safe Portable Radar Speed Signs and accessories through the Provincial Traffic Safety Fund Grant. CARRIED.
Electronic Sign	196/20	MATTHEWSON: That Council hereby purchase a digital LED sign at a cost of \$14,585.32 from LED Sign Supply. Council acknowledges the purchase of the sign, along with the installation will be greater than the budgeted portion. The excess money will come from the over budgeted discount on municipal tax and/or the recreation grant allocation. CARRIED.
2014 Truck Purchase	197/20	WALL: As per emails dated July 7 th , 2020 and July 8 th , 2020, Council hereby formally approves the purchase of a 2014 Chevrolet Silverado 1500 LT truck from Carlyle Motor Products. CARRIED.
Park Flower Bed Quotes	198/20	ANNETTS: That Council hereby accepts Sunset Concrete Construction Ltd's quote of \$5,800 plus taxes to fill in the Canduff Park Flower Beds. CARRIED.
Rec Board Restructure	199/20	LESY: That Council hereby approves the administration office to carry on with the Recreation Board restructuring plan as reported. CARRIED.
Bylaw 2020-08	200/20	ANNETTS: That Bylaw 2020-08, a bylaw to provide for the operations of the waste disposal site and set fees be introduced and read a first time. CARRIED.
Bylaw 2020-08	201/20	PURVES: That Bylaw 2020-08 be now read a second time. CARRIED.
Bylaw 2020-08	202/20	LESY: That Bylaw 2020-08 be given three readings at this regular meeting. CARRIED.
Bylaw 2020-08	203/20	CARLEY: That Bylaw 2020-08 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. CARRIED.



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| Policy G/A-11 | 204/20 | CARLEY: That Policy G/A-11, a policy to set a procedure to release information to the public be hereby rescinded. CARRIED. |
| Policy G/A-12 | 205/20 | PURVES: That Policy G/A-12, a policy for leasing and maintenance of property at the Town of Carnduff trailer court be hereby rescinded. CARRIED. |
| AGC Church Sign | 206/20 | NEW BUSINESS:
LESY: That Council hereby approves the Carnduff Associated Gospel Church's application to erect a sign in the Town of Carnduff's Signing Corridor. CARRIED. |
| | | DELEGATIONS:
7:03 a.m. – 7:38 a.m. Shane Sterling, Public Works Supervisor |
| | | NEW BUSINESS CONTINUED:
7:38 a.m. – Councilor Carley declared a conflict of interest regarding the vacant lot on 306 Stevenson Avenue because it belongs to his parents. He left the council chambers.


7:59 a.m. – Councilor Carley returned to the council chambers. |
| Doctor Recruit. Board | 207/20 | MATTHEWSON: That Council hereby moves to dissolve the Doctor Recruitment Board with the funds dispersed in the manner set out in the R.M. of Reciprocity's email dated July 8 th , 2020. CARRIED. |
| Custodian | 208/20 | PURVES: That Council appoints the administration office to select the Municipal Services Building and Integrated Library Facility Building custodian, in conjunction with the R.M. of Mount Pleasant No. 2 administration. CARRIED. |
| CJ1150 Advertise | 209/20 | CARLEY: That Council hereby participates in the CJ1150 Town Salute Campaign by submitting payment of \$180. CARRIED. |
| Admin. Report | 210/20 | REPORTS:
MATTHEWSON: That the Administrator's Report for the July, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Daycare Report | 211/20 | MATTHEWSON: That the Daycare Supervisor's Report for the July, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Commis Report | 212/20 | PURVES: That the Commissionaire's Report for the July, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Committee Reports | | 8:24 a.m. – Tara Beck declared a personal conflict regarding part of the Recreation Board discussions and left the council chambers.
Recreation – Councilors Wall and Purves provided a verbal report.
8:27 a.m. – Tara Beck returned to the council chambers.
Library – Fee Reduction Letter from S.E. Regional Library.
– Councilor Matthewson provided a verbal report.
Medical Clinic – Mayor Apperley provided a verbal report.
– Financials provided by the RM Administration Office.
S.E. Medical Group – Mayor Apperley provided a verbal report.
Gainsborough Trust – June 16 th minutes provided by Councilor Lesy.
– Councilor Lesy provided verbal report.
Sunset Haven – Profit & Loss provided by Councilor Matthewson.
– Balance Sheet provided by Councilor Matthewson.
– Financial Statements provided by Councilor Matthewson.
SE Transp Planning – Councilor Wall provided verbal report. |
| | 213/20 | LESY: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED. |
| Correspon. | | CORRESPONDENCE:
SUMA.....President's Update from July 2/20.
SAMA.....Letter re: Inspections. |



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- SaskPower.....Letter re: Planting Trees.
InfrastructureJuly 2020 Magazine.
OHS Canada.....May/June 2020 Magazine.
Western Canada Water..Summer 2020 Magazine.
Prairies North.....Summer 2020 Magazine.
ReNew CanadaJuly/August Magazine.
- 214/20 ANNETTS: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. **CARRIED.**
- FINANCIAL:**
- Bank Statement 215/20 PURVES: That the bank reconciliation statement for the June 2020 Bank of Montreal Chequing Account and June 2020 Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**
- Financial Statement 216/20 WALL: That the income statement ending June 30, 2020 and Statement of Financial Activities ending June 30, 2020 be accepted as presented. **CARRIED.**
- Accounts For Approval 217/20 **ACCOUNTS FOR PAYMENT:**
CARLEY: That Cheques #32444 to #32463, #32466 to #32511, #32513 for \$559,147.12; electronic fund transfers of \$106,658.60; payworks & ACU withdrawals and Cheques #8046 to #8048 for \$76,224.58; and mastercard payment of \$1,060.25 totaling \$743,090.55 be hereby approved for payment. **CARRIED.**
- 8:38 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply and C & N Oilfield Maintenance invoices and left the council chambers.
- Accounts For Approval 218/20 LESY: That Cheque #32464 to C & N Supply for \$203.88 and cheque #32465 to C & N Oilfield Maintenance for \$147.00 be hereby approved for payment. **CARRIED.**
- 8:39 a.m. – Councilor Carley returned to the council chambers. Councilor Wall declared a conflict of interest regarding the payment to Jodie Wall and left the council chambers.
- Accounts for Approval 219/20 ANNETTS: That cheque #32512 to Jodie Wall for \$283.00 be hereby approved for payment. **CARRIED.**
- Adjourn 220/20 ANNETTS: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:40 a.m.



Mayor



Administrator