



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Held at 1312 Railway Avenue
June 9, 2020

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Roy Annetts, Kevin Lesy, and Verdeen Matthewson.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 6:01 a.m.
Additions	158/20	ANNETTS: That the following items be added to the June 9 th , 2020 agenda: park maintenance, and easements. CARRIED.
Confirm	159/20	PURVES: That the agenda, as prepared and submitted to council, for the June 9 th , 2020 meeting be hereby confirmed. CARRIED.
Minutes	160/20	WALL: That the minutes from the regular meeting held on May 21 st , 2020 be hereby approved. CARRIED.
		PUBLIC WORKS:
Sewer Main	161/20	WALL: That Council authorizes a committee of Roy Annetts, Kevin Lesy, and Shane Sterling to meet, and further proceed with setting the compensation to Trevor Griffin for the loss of land use affected due to construction of the sewer force main. CARRIED.
		UNFINISHED BUSINESS:
2020 Budget	162/20	LESY: That the 2020 Operating Budget be hereby approved as presented and attached hereto. CARRIED.
Policy F/A-04B	163/20	ANNETTS: That Council hereby replaces Policy F/A-04 and Policy F/A-04A with Policy F/A-04B, a policy to outline the eligibility and criteria for the receipt of grants from the Town of Carnduff. CARRIED.
Land in Arrears	164/20	CARLEY: That we acknowledge the receipt of the List of Land in Arrears of Taxes as at June 8, 2020, as required to be prepared under The Tax Enforcement Act. AND furthermore, Council authorizes the administration to advertise in the Estevan paper. CARRIED.
		NEW BUSINESS:
Develop Permit	165/20	LESY: That Council hereby approves a development permit to Giefred Dulason (Fe Rabanes) to construct a fence located on Lot 17, Block 3, Plan 11751 (120 – 1 st St. East), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. CARRIED.
Wage Increase	166/20	CARLEY: That Council hereby grants the Town Foreman, Shane Sterling, an increase of \$1.32 per hour, effective May 30 th , 2020. CARRIED.
2020 Ed. Mill Rate	167/20	MATTHEWSON: That Council hereby acknowledges the 2020 education mill rate, as presented by the Minister of Government Relations. CARRIED.
2020 Mill Rate	168/20	ANNETTS: That the uniform mill rate be set at 7.1 for municipal purposes. CARRIED.
Bylaw 2020-07	169/20	PURVES: That Bylaw 2020-07, a bylaw to establish property tax incentives and penalties be introduced and read a first time. CARRIED.
Bylaw 2020-07	170/20	LESY: That Bylaw 2020-07 be now read a second time. CARRIED.
Bylaw 2020-07	171/20	WALL: That Bylaw 2020-07 be given three readings at this regular meeting. CARRIED.
Bylaw 2020-07	172/20	ANNETTS: That Bylaw 2020-07 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. CARRIED.

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| 2019-20
Scholarship | 173/20 | WALL: That Council hereby awards the 2019-2020 Post Secondary \$1,000 Scholarship to Meegan Hood. CARRIED. |
| July 1 st
Donation | 174/20 | PURVES: That Council hereby supports the July 1 st Fireworks by sponsoring Choose Life Ministry with a donation of \$500. CARRIED. |
| | | REPORTS: |
| Admin.
Report | 175/20 | CARLEY: That the Administrator's Report for the June, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Commis
Report | 176/20 | LESY: That the Commissionaire's Report for the June, 2020 meeting be accepted as presented, and furthermore the report be filed. CARRIED. |
| Committee
Reports | | 6:55 a.m. – Tara Beck declared a personal conflict regarding part of the Recreation Board discussions and left the council chambers.
Recreation – Mayor Apperley, Councilors Purves, Annetts, and Wall provided a verbal report.
-- Financials for the Recreation Board, Ball Diamonds, Golf Course, Centennial Arena, Arena Kitchen, and Curling Club were provided by the Recreation Director.
7:05 a.m. – Tara Beck returned to the council chambers.
Library – Councilor Matthewson provided a verbal report.
Daycare – Councilor Matthewson provided a verbal report.
Medical Clinic – Mayor Apperley provided a verbal report.
-- Financials provided by the RM Administration Office.
Sunset Haven – Councilor Matthewson provided a verbal report. |
| | 177/20 | PURVES: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED. |
| | | DELEGATION:
7:17 a.m. – 7:54 a.m. Shane Sterling, Public Works Supervisor |
| Correspon. | | CORRESPONDENCE:
R.C.M.P.SE District Commander Quarterly Update. *
SUMA.....Municipal Voice Spring, 2020. *
SAMA.....Certificate of Confirmation. *
.....Letters re: Inspections.
Second Chances.....Email re: Thank you for Flowers.
Lower Souris Water....Spring, 2020 Newsletter.
Stars..... Spring/Summer 2020 Magazine.
The Roadrunner..... Spring, 2020 Magazine
EngageSpring, 2020 Magazine.
InfrastructureMarch 2020 Magazine
..... April/May 2020 Magazine.
Think BigQuarter 2, 2020 Magazine.
ReNew CanadaMay/June 2020 Magazine. |
| | 178/20 | MATTHEWSON: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. CARRIED. |
| | | FINANCIAL: |
| Bank
Statement | 179/20 | LESY: That the bank reconciliation statement for the May 2020 Bank of Montreal Chequing Account and May 2020 Affinity Credit Union Payroll Account be accepted as presented. CARRIED. |
| Financial
Statement | 180/20 | CARLEY: That the income statement ending May 31, 2020 be accepted as presented. CARRIED. |
| | | ACCOUNTS FOR PAYMENT: |
| Accounts
For
Approval | 181/20 | ANNETTS: That Cheques #32397 to #32438 for \$177,505.64; electronic fund transfers of \$1,188.31; payworks & ACU withdrawals and Cheques #8043 to #8045 for \$59,137.05; and mastercard payment of \$1,656.89 totaling \$239,487.89 be hereby approved for payment. CARRIED. |

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7:59 a.m. – Mayor Apperley declared a conflict of interest regarding payments of a personal invoice and a Day Construction invoice and left the council chambers.

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| Accounts For Approval | 182/20 | MATTHEWSON: That Cheque #32439 to Ross Apperley for \$2,893.52 and Cheque #32440 to Day Construction for \$1,691.64 be hereby approved for payment. CARRIED. |
| | | 8:00 a.m. – Mayor Apperley returned to the council chambers. Councilor Carley declared a conflict of interest regarding the C & N Supply invoice and left the council chambers. |
| Accounts for Approval | 183/20 | WALL: That cheque #32441 to C & N Supply for \$754.51 be hereby approved for payment. CARRIED. |
| | | 8:00 a.m. – Councilor Carley returned to the council chambers. Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing & Heating invoice and left the council chambers. |
| Accounts for Approval | 184/20 | LESY: That cheque #32442 to J.P.'s Plumbing & Heating for \$266.40 be hereby approved for payment. CARRIED. |
| | | 8:01 a.m. – Councilor Purves returned to the council chambers. Councilor Matthewson declared a conflict of interest regarding the Swayze Concrete invoice and left the council chambers. |
| Accounts for Approval | 185/20 | PURVES: That Cheque #32443 to Swayze Concrete for \$5,193.50 be hereby approved for payment. CARRIED. |
| | | 8:01 a.m. – Councilor Matthewson returned to the council chambers. |
| Accounts for Approval | 186/20 | CARLEY: That Council authorizes payment for all invoices from Con-Tech, which have been certified as correct from BCL Engineering, upon receipt of the invoice. CARRIED. |
| Accounts for Approval | 187/20 | ANNETTS: That Council authorizes payment for the purchase of a tractor and attachments from A.E. Chicoine upon receipt of the invoice. CARRIED. |
| Accounts | 188/20 | MATTHEWSON: That Council sends Southeast Regional Library a letter regarding a reduction in the fees due to closure of the library through the coronavirus pandemic. Further, Council withholds payment for the 2 nd installment until a reduction in the invoice, or further explanation, is given from Southeast Regional Library. CARRIED. |
| Adjourn | 189/20 | ANNETTS: That we do now adjourn. CARRIED. |

Meeting adjourned at 8:03 a.m.



Mayor



Administrator