



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
*Held at 1312 Railway Avenue*  
*November 17, 2020*

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Oaths of Office		The following members took an oath for office: Ross Apperley, Kelly Exner, Mike Fowler, Mike Pirie, Linda Powell, Joel Purves, and Greg Wall.
Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Mike Fowler, Linda Powell, Mike Pirie, and Kelly Exner.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:55 a.m.
Confirm	303/20	PURVES: That the agenda, as prepared and submitted to council, for the November 17 <sup>th</sup> , 2020 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	304/20	WALL: That the minutes from the regular meeting held on October 13 <sup>th</sup> , 2020 be hereby approved. <b>CARRIED.</b>
Lot 1, Block C	305/20	<b>UNFINISHED BUSINESS:</b> PIRIE: That the Town of Carnduff be authorized to proceed under <i>The Tax Enforcement Act</i> to acquire title for the following described land: Lot 1, Block C, Plan 79R54879, Extension 0, Title No. 103731791 <b>CARRIED.</b>
Election Results	306/20	<b>NEW BUSINESS:</b> POWELL: That Council hereby acknowledges the Declaration of Results for the 2020 Municipal Election, as provided by the Returning Officer. <b>CARRIED.</b>
Deputy Mayor	307/20	FOWLER: That Council hereby appoints Joel Purves as the Deputy Mayor for the Town of Carnduff. <b>CARRIED.</b>
Acting Mayor	308/20	EXNER: That Council hereby appoints Greg Wall as the Acting Mayor for the Town of Carnduff in the event the Mayor and Deputy Mayor are unable to perform their duties. <b>CARRIED.</b>
Council Committees	309/20	PURVES: That Council hereby approves the Council Committees & Appointments, effective November 17 <sup>th</sup> , 2020. <b>CARRIED.</b>
		<b>DELEGATIONS:</b> 7:02 a.m. – 7:26 a.m. Shane Sterling, Public Works Supervisor
PBI Appoint	310/20	PIRIE: In accordance with the service agreement with Professional Building Inspections, Inc, the Town of Carnduff hereby resolves to issue a Certificate of Appointment for Ken Pasiechnyk, a Licensed Building Official who is a resident of the Province of Saskatchewan. <b>CARRIED.</b>
BMO Signing	311/20	WALL: That Council hereby authorizes Ross Apperley (Mayor), Joel Purves (Deputy Mayor), Annette Brown (Administrator), and Tara Beck (Assistant Administrator) to sign on the following accounts at the Bank of Montreal: Cheque Accounting and Savings Account. Further, only two of the four signing are required to sign each document. Annette Brown and Tara Beck are not permitted to sign the same document. <b>CARRIED.</b>
ACU Signing	312/20	EXNER: That Council hereby authorizes Ross Apperley, (Mayor), Joel Purves (Deputy Mayor), Annette Brown (Administrator), and Tara Beck (Assistant Administrator) to sign on the following accounts at the Affinity Credit Union: Savings Account, Cemetery Perpetual Care Trust Fund, and Payroll Account. Further, only two of the four signing are required to sign each document. Annette Brown and Tara Beck are not permitted to sign the same document. <b>CARRIED.</b>
Develop Meeting	313/20	POWELL: That Council hereby authorizes Tara Beck to attend a Community Economic Development Meeting at Carlyle on December 8 <sup>th</sup> , 2020. <b>AND furthermore, all expenses incurred will be reimbursed by the Town of Carnduff. CARRIED.</b>

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| Arena Budget        | 314/20 | PIRIE: That Council hereby approves the Carnduff Centennial Arena's 2020-2021 Cash Budget. <b>CARRIED.</b>  |
| Broadway Parking    | 315/20 | PURVES: That Council hereby approves a request from the assessed owner of South 42' of Lots 1 and 2, Block 3, Plan 11751 (105 Broadway) for a Private Parking Sign, subject to the following requirements:<br>* the assessed owner must ensure the extension cord leading to the parked vehicle is not a tripping hazard and a detriment in sidewalk/road maintenance.<br>Suggestions include running the extension cord overhead and/or running the cord through a drain.<br>* the assessed owner is responsible for keeping the sidewalk in front of this business free of snow and ice.<br>* the sign shall be secured on a temporary self-standing pole.<br>* the assessed owner is responsible for all costs regarding the installation and further maintenance of the Private Parking Sign. <b>CARRIED.</b> |
|                     |        | <b>REPORTS:</b>   |
| Admin. Report       | 316/20 | FOWLER: That the Administrator's Report for the November, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>   |
| Daycare Report      | 317/20 | EXNER: That the Daycare Supervisor's Report for the November, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>   |
| Commis Report       | 318/20 | PURVES: That the Commissionaire's Report for the November, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>  |
| Committee Reports   |        | Recreation – Curling Rink Report submitted by Greg Wall.<br>Councilors Purves and Wall provided a verbal report.<br>Library – Mayor Apperley provided a verbal report.<br>Daycare – Mayor Apperley provided verbal report.<br>EMO – Councilor Wall provided verbal report.<br>OH&S – Councilor Wall provided a verbal report.<br>Fire Department – Councilor Purves provided a verbal report.<br>Medical Clinic – Mayor Apperley provided a verbal report.<br>-- Financials provided by the RM Administration Office.<br>S.E. Medical Group – Financial Statements provided by the Board<br>-- Mayor Apperley provided a verbal report.<br>Sunset Haven – Mayor Apperley read a report, provided by Verdeen Matthewson.<br>Cemetery – Mayor Apperley provided a verbal report.                                    |
|                     | 319/20 | WALL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. <b>CARRIED.</b>  |
| Correspon.          |        | <b>CORRESPONDENCE:</b><br>SE Medical Group.....Announcement re: COVID Testing in the South East *<br>R.C.M.P. .... District Commander Quarterly Update. *<br>SE Regional Library....October 31, 2020 Trustee Telegraph.<br>Community Planning...Certificate of Approval for Residential Subdivision<br>Municipalities of SK ...Fall, 2020 Municipal Voice. *<br>PBI ..... October, 2020 Newsletter.<br>Meegan Hood ..... Thank You for Scholarship/Enrollment Confirmation.<br>Infrastructure.....September & October Magazines.<br>The Roadrunner ..... Fall Newsletter.<br>Water Canada ..... September/October Magazine..  |
|                     | 320/20 | FOWLER: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. <b>CARRIED.</b>  |
| Bank Statement      | 321/20 | <b>FINANCIAL:</b><br>PURVES: That the bank reconciliation statement for the October 2020 Bank of Montreal Chequing Account and October 2020 Affinity Credit Union Payroll Account be accepted as presented. <b>CARRIED.</b>   |
| Financial Statement | 322/20 | PIRIE: That the income statement ending October 31, 2020 and Statement of Financial Activities ending October 31, 2020 be accepted as presented.  |



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**CARRIED.**

**ACCOUNTS FOR PAYMENT:**

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| Accounts<br>For<br>Approval | 323/20 | POWELL: That Cheques #32685, #32688 to #32742 for \$178,289.80; electronic fund transfers of \$5,843.35; payworks & ACU withdrawals and Cheques #8059 to #8062 for \$89,858.93; and mastercard payment of \$2,672.74 totaling \$276,664.82 be hereby approved for payment. <b>CARRIED.</b><br><br>8:21 a.m. – Councilor Purves declared a conflict of interest regarding the payments to Corey and Chance Purves and left the council chambers. |
| Accounts<br>For<br>Approval | 324/20 | WALL: That Cheque #32686 to Corey Purves for \$385.00 and Cheque #32687 to Chance Purves for \$212.50 be hereby approved for payment. <b>CARRIED.</b><br><br>8:21 a.m. – Councilor Purves returned to the council chambers. Mayor Apperley declared a conflict of interest regarding the Day Construction Ltd and Fast Trucking invoices and left the council chambers.   |
| Accounts<br>for<br>Approval | 325/20 | FOWLER: That cheque #32743 to Day Construction Ltd for \$1,463.91 and cheque #32744 to Fast Trucking for \$1,053.15 be hereby approved for payment. <b>CARRIED.</b><br><br>8:22 a.m. – Mayor Apperley returned to the council chambers.   |
| Adjourn                     | 326/20 | EXNER: That we do now adjourn. <b>CARRIED.</b>  |

Meeting adjourned at 8:34 a.m.

  
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Mayor

  
\_\_\_\_\_  
Administrator