



**TOWN OF CARNDUFF**  
**Minutes of the Regular Meeting**  
**Held at 1312 Railway Avenue**  
**October 13, 2020**

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Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Kris Carley, Kevin Lesy, Verdeen Matthewson, and Roy Annetts.
Recording		Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 5:55 a.m.
Additions	274/20	LESY: That the following item(s) be added to the October 13 <sup>th</sup> , 2020 agenda: motion to apply for ICIP grant and dutch elm.
Confirm	275/20	ANNETTS: That the agenda, as prepared and submitted to council, for the October 13 <sup>th</sup> , 2020 meeting be hereby confirmed. <b>CARRIED.</b>
Minutes	276/20	CARLEY: That the minutes from the regular meeting held on September 8 <sup>th</sup> , 2020 be hereby approved. <b>CARRIED.</b>
		<b>UNFINISHED BUSINESS:</b>
Dutch Elm	277/20	LESY: That Council hereby hires RT Enterprises to remove the town's infected dutch elm trees at a value of \$3,200. <b>CARRIED.</b>
Policy G/A-05	278/20	CARLEY: That Policy G/A-05, a policy to outline the risk management of town owned facilities be hereby rescinded. The reason for rescinding is all aspects of this policy are detailed within other policies.
Physician Funds	279/20	PURVES: That Council acknowledges receiving the town's 13% share of the SE Physician Recruitment funds. AND further the funds shall be given to the Tony Day Family Medical Clinic. <b>CARRIED.</b>
1993 JD Tractor	280/20	ANNETTS: That Council reviewed the tenders for the 1993 John Deere 770 tractor. AND further Council has chosen not to accept any tender at this time. <b>CARRIED.</b>
Pasture Land Lease	281/20	ANNETTS: That Council sets up a committee to meet with Trevor Griffin regarding fencing, term length and future plans on leasing the "lagoon" land for pasture. AND further the committee shall include Roy Annetts, Kevin Lesy, Joel Purves and Shane Sterling. The committee is to send an email to the remainder of council to give an update on the meeting. <b>CARRIED.</b>
ICIP Funding	282/20	PURVES: That Council hereby agrees to have BCL Engineering apply for grant funding under the ICIP COVID-19 Resilience Infrastructure Stream (CVRIS) for our Water Plant Upgrades and Energy Retrofit Project. <b>CARRIED.</b>
		<b>NEW BUSINESS:</b>
		6:39 a.m. – Councilor Wall declared a conflict of interest regarding a letter written by Recreation Director, Jodie Wall and left the council chambers.
Rec Director	283/20	PURVES: That Council acknowledges receiving a letter from Recreation Director Jodie Wall regarding her salary. AND further Council agrees the Town and RM Recreation Board representatives meet and provide their recommendations to their respective Councils. <b>CARRIED.</b>
		6:46 a.m. – Councilor Wall returned to the council chambers. Councilor Purves declared a conflict of interest regarding course reimbursement for pool staff members and left the council chambers.
		6:53 a.m. – Councilor Purves returned to the council chambers
EI Reduction	284/20	MATTHEWSON: That the coverage for all regular full time employees be amended to include: short term disability benefit with a taxable seven day waiting period. The change is effective January 1, 2021. <b>CARRIED.</b>
Theatre Insurance	285/20	ANNETTS: That Council hereby supports the Carnduff Community Theatre by paying 1/3 share of the 2020-2021 insurance at a cost of \$1,990.33. <b>CARRIED.</b>

EJO



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**DELEGATIONS:**

7:03 a.m. – 7:33 a.m. Shane Sterling, Public Works Supervisor

**NEW BUSINESS CONTINUED:**

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|----------------------------|--------|--|
| Fire Dept<br>Purchase      | 286/20 | WALL: That Council hereby authorizes to pay 1/3 share for the purchase of clothing valued at \$8,400 and a pressure washer for \$2,170, plus applicable taxes. <b>CARRIED.</b>   |
| Futures<br>Workshop        | 287/20 | PURVES: That Council hereby authorizes one council member, along with Tara Beck to attend the Community Futures Workshop on November 26 <sup>th</sup> , 2020 in Estevan, with one registration fee paid by the Town. AND further all mileage will be reimbursed by the Town of Carnduff. <b>CARRIED.</b> |
| Destination<br>Creation    | 288/20 | ANNETTS: That Council hereby authorizes Tara Beck's request to participate in the Destination Creation Program which is sponsored by the Saskatchewan Economic Development Alliance. Further all costs associated with the course shall be reimbursed by the Town of Carnduff. <b>CARRIED.</b>           |
| Sask.<br>Vacation<br>Guide | 289/20 | MATTHEWSON: That Council advertises in the Southern Saskatchewan Vacation Guide with a Day Trip Map & Editorial Placement ad, at a cost of \$500. <b>CARRIED.</b>  |

**REPORTS:**

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|----------------------|--------|---|
| Admin.<br>Report     | 290/20 | CARLEY: That the Administrator's Report for the October, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>  |
| Daycare<br>Report    | 291/20 | MATTHEWSON: That the Daycare Supervisor's Report for the October, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>   |
| Commis<br>Report     | 292/20 | WALL: That the Commissionaire's Report for the October, 2020 meeting be accepted as presented, and furthermore the report be filed. <b>CARRIED.</b>   |
| Committee<br>Reports |        | Recreation – Curling Rink COVID-19 Reopening Plan submitted by Jodie Wall.<br>Councilors Annetts and Purves provided a verbal report.<br>Library – Councilor Matthewson provided a verbal report.<br>OH&S – Councilors Wall and Carley provided a verbal report.<br>Medical Clinic – Mayor Apperley and Councilor Wall provided a verbal report.<br>-- Financials provided by the RM Administration Office.<br>S.E. Medical Group – Mayor Apperley provided a verbal report.<br>Gainsborough Trust – Councilor Lesy provided a verbal report.<br>Sunset Haven – Councilor Matthewson provided a verbal report.<br>Cemetery – Mayor Apperley provided a verbal report. |
|                      | 293/20 | LESY: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. <b>CARRIED.</b>  |

**CORRESPONDENCE:**

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| Correspon. |        | Minister Keading.....Letter re: Galloway Health Centre Emergency Services *<br>SK Municipal Board... Water & Sewer Rates Approval. *<br>SUMA.....September Board Meeting Notes.<br>True Grit.....Thank You Postcard. |
|            | 294/20 | MATTHEWSON: That the list of correspondence be approved and furthermore that all correspondence with an asterisk (*) be filed. <b>CARRIED.</b>   |

**FINANCIAL:**

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|------------------------|--------|--|
| Bank<br>Statement      | 295/20 | CARLEY: That the bank reconciliation statement for the September 2020 Bank of Montreal Chequing Account and September 2020 Affinity Credit Union Payroll Account be accepted as presented. <b>CARRIED.</b> |
| Financial<br>Statement | 296/20 | PURVES: That the income statement ending September 30, 2020 and Statement of Financial Activities ending September 30, 2020 be accepted as presented.  |



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**CARRIED.**

- ACCOUNTS FOR PAYMENT:**
- Accounts For Approval 297/20 WALL: That Cheques #32629 to #32677 for \$633,957.92; electronic fund transfers of \$31,683.70; payworks & ACU withdrawals and Cheques #8055 to #8058 for \$99,140.12; and mastercard payment of \$1,100.11 totaling \$765,881.85 be hereby approved for payment. **CARRIED.**
- 8:24 a.m. – Councilor Carley declared a conflict of interest regarding the C & N Supply and C & N Oilfield Maintenance invoices and left the council chambers.
- Accounts For Approval 298/20 LESY: That Cheque #32678 to C & N Supply for \$808.87 and cheque #32679 to C & N Oilfield Maintenance for \$1,783.61 be hereby approved for payment. **CARRIED.**
- 8:24 a.m. – Councilor Carley returned to the council chambers. Mayor Apperley declared a conflict of interest regarding the Day Construction Ltd invoice and left the council chambers.
- Accounts for Approval 299/20 CARLEY: That cheque #32680 to Day Construction Ltd for \$34,965.00 be hereby approved for payment. **CARRIED.**
- 8:25 a.m. – Mayor Apperley returned to the council chambers. Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing & Heating and Cory Purves invoices and left the council chambers.
- Accounts for Approval 300/20 MATTHEWSON: That cheque #32681 to J.P.'s Plumbing & Heating for \$485.37 and cheque #32682 to Cory Purves for \$385.00 be hereby approved for payment. **CARRIED.**
- 8:25 a.m. – Councilor Purves returned to the council chambers. Councilor Matthewson declared a conflict of interest regarding an invoice for herself and the Swayze Concrete Ltd invoice and left the council chambers.
- Accounts for Approval 301/20 CARLEY: That cheque #32683 to Verdeen Matthewson for \$72.09 and cheque #32684 to Swayze Concrete Ltd for \$1,556.46 be hereby approved for payment. **CARRIED.**
- 8:26 a.m. – Councilor Matthewson returned to the council chambers.
- Adjourn 302/20 ANNETTS: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:27 a.m.

  
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Mayor

  
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Administrator