



TOWN OF CARNDUFF
Minutes of the Regular Meeting
April 10, 2018

- Present:** Members of Council Present: Mayor Ross Apperley, Councilors Roy Annetts, Greg Wall, Joel Purves, Verdeen Matthewson, and Kevin Lesy.
- Absent:** Members of Council Absent: Councilor Kris Carley.
- Recording:** Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.
- Call to Order:** Mayor Apperley called the meeting to order at 6:00 a.m.
- Addition** 87/18 **ANNETTS:** That the following item be added to the April 10th, 2018 agenda:
Support for Humboldt Broncos. **CARRIED**
- Confirm** 88/18 **LESY:** That the agenda, as prepared and submitted to council, for the April 10th, 2018 meeting be hereby confirmed. **CARRIED**
- Minutes** 89/18 **PURVES:** That the minutes from the regular meeting held on February 27th, 2018 be approved as circulated. **CARRIED**
- Minutes** 90/18 **WALL:** That the minutes from the public meeting held on February 27th, 2018 be approved as circulated. **CARRIED**

DELEGATIONS:

7:13 a.m. – 7:27 a.m. Foreman Vasyl Zhenchuk

UNFINISHED BUSINESS:

6:15 a.m. – Administrator Brown left the council chambers for personal reasons while discussing the development permit for Lot 4, Block 29, Plan 84R31584.

- Schmidt Permit** 91/18 **LESY:** That Council hereby approves Anita Schmidt's Development Permit to place a mobile home on Lot 4, Block 29, Plan 84R31584 (223 – 5th Street West). **CARRIED**

6:18 a.m. – Administrator Brown returned to the council chambers.

- Bylaw 491-18** 92/18 **LESY:** That Bylaw 491-18, a bylaw to fix rates and grant access of raw water, be introduced and read a first time. **CARRIED**
- Bylaw 491-18** 93/18 **PURVES:** That Bylaw 491-18 be now read a second time. **CARRIED**
- Bylaw 491-18** 94/18 **MATTHEWSON:** That Bylaw 491-18 be given three readings at this regular meeting. **CARRIED**
- Bylaw 491-18** 95/18 **ANNETTS:** That Bylaw 491-18 be now read a third and final time and be adopted as a bylaw of the Town of Carnduff. **CARRIED**
- Tax Enforce** 96/18 **LESY:** That Council authorize proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Block E, Plan 101912981. **CARRIED**
- Tax Enforce** 97/18 **MATTHEWSON:** That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 18, Block 19, Plan E1422. **CARRIED**
- Payment Plan** 98/18 **ANNETTS:** That Council hereby enters into a payment plan with the registered owner of Lot 11, Part of Lot 12, Block 15, Plan E1422. The payment plan shall consist of bi-weekly payments beginning on May 23rd, 2018 and ending once all arrears are paid. **CARRIED**
- Tax Enforce** 99/18 **WALL:** That Council authorizes proceedings under *The Tax Enforcement Act* for the purpose of acquiring title for Lot 15, Block 11, Plan B3119. **CARRIED**

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Tax Enforce 100/18 PURVES: That Council authorizes proceedings under The Tax Enforcement Act for the purpose of acquiring title for Lot 20, Part of Lot 21, Block 9, Plan B3119. CARRIED

NEW BUSINESS:

Energeo Permit 101/18 LESY: That Council hereby approves a building permit to Energeo Management to renovate a residential building located on Lots 12 and 13, Block 16, Plan E1422 (316 - 2nd St. East), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. CARRIED

C Goymer Permit 102/18 ANNETTS: That Council hereby approves a building permit to Corlee Goymer of The Red Devil Tavern to renovate a commercial building located on Lots 29 to 31, Block 3, Plan 11751 (107 Broadway), subject to a plan review and required inspections as provided by Professional Building Inspections, local zoning and building bylaws, and Provincial/Federal building regulations. CARRIED

UMAAS Convention 103/18 PURVES: That Council hereby authorizes Administrator Annette Brown to attend the 2018 UMAAS Convention on June 5th to 8th, 2018 at Saskatoon. AND furthermore, all costs associated with the convention shall be paid by the Town of Carnduff. CARRIED

Land in Arrears 104/18 WALL: That we acknowledge the receipt of the List of Land in Arrears of Taxes at April 6, 2018, as required to be prepared in accordance with Section 3(1) of The Tax Enforcement Act. AND furthermore, Council authorizes the administration office to advertise in the Estevan newspaper. CARRIED

Donation & Support 105/18 MATTHEWSON: That Council authorizes the administration office to forward letters of support and sympathy to the City of Humboldt and Humboldt Broncos hockey organization. Further, Council agrees to provide a monetary donation of \$250 each to Stars and Envision Counselling. CARRIED

REPORTS:

Admin Report 106/18 PURVES: That the Administrator's Report for the April, 2018 meeting be accepted as presented, and furthermore the report be filed. CARRIED

Daycare Report 107/18 MATTHEWSON: That the Daycare Supervisor's Report for the April, 2018 meeting be accepted as presented, and furthermore the report be filed. CARRIED

Commiss Report 108/18 WALL: That the Commissionaire's Reports for the April, 2018 meeting be accepted as presented, and furthermore the report be filed. CARRIED

COMMITTEE REPORTS:

- Recreation Councilors Purves and Annetts provided verbal report.
CDBO Councilor Purves and Admin Asst Beck provided verbal report.
Medical Clinic Financials provided by Lydia Boyes.
SE Medical Group Mayor Apperley provided verbal report.
Sunset Haven Mayor Apperley provided verbal report.
Councilor Lesy provided verbal report.

Com. Reports 109/18 WALL: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED

CORRESPONDENCE:

- Corr. 110/18 LESY: That the list of Correspondence be approved as presented and furthermore that all correspondence with an asterisk (*) be filed.
a) Gov. of Sask. Letter re: Fines Database System Errors. *
Letter re: Mowing Along Highway. *
b) In Motion Letter re: Getting Started. *
c) The World Spectator Letter re: Tourist Guide. *
d) Peak Energy Letter re: 3rd Party Gas Supplier. *
e) Infrastructure Magazine March, 2018.

Handwritten initials/signature



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- f) Prairies North Magazine Spring, 2018.
- g) Going Places..... Newsletter Winter, 2018.
- h) Renew Canada..... Magazine March/April, 2018.

CARRIED

FINANCIAL:

Bank 111/18 **ANNETTS:** That the bank reconciliation statement for the March, 2018 Bank of
Recs Montreal Chequing Account and March, 2018 Affinity Credit Union Payroll Account be
accepted as presented. **CARRIED**

Finance 112/18 **MATTHEWSON:** That the income statement ending March 31, 2018 be accepted
State as presented. **CARRIED**

CARRIED

ACCOUNTS FOR PAYMENT:

Accts 113/18 **WALL:** That Cheque #30923 to #30928, #30931 to #30965, #30967 to
Approval #30971 for \$116,178.41; electronic fund transfer of \$2,277.59; pay works & ACU
withdrawals, and Cheque #7956 to #7957 for \$57,948.77; and mastercard payments for
\$4,202.04 totalling \$180,606.81 be hereby approved for payment. **CARRIED**

114/18 **PURVES:** That Cheque #30929 to C & N Supply for \$2,246.55 and Cheque
#30930 to C & N Maintenance for \$370.13 be hereby approved for payment. **CARRIED**

CARRIED

7:48 a.m. – Councilor Matthewson declared a conflict of interest regarding the Swayze
Concrete invoice and left the council chambers.

115/18 **LESY:** That Cheque #30966 to Swayze Concrete Ltd for \$6,479.34 be
hereby approved for payment. **CARRIED**

CARRIED

7:49 a.m. – Councilor Matthewson returned to the council chambers.


Adjourn 116/18 **ANNETTS:** That we do now adjourn. **CARRIED**

CARRIED

Meeting adjourned at 8:36 a.m.



Mayor



Administrator