



**TOWN OF CARNDUFF**  
*Minutes of the Regular Meeting*  
**June 12, 2018**

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Present: Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Joel Purves, Verdeen Matthewson, Kris Carley, and Roy Annetts.

Absent: Members of Council Absent: Councilor Kevin Lesy.

Recording: Administrator Annette Brown was in attendance and recorded the minutes. Administrator Assistant/Community Development Officer Tara Beck was also in attendance.

Call to Order: Mayor Apperley called the meeting to order at 5:45 a.m.

Confirm 148/18 **ANNETTS:** That the agenda, as prepared and submitted to council, for the June 12<sup>th</sup>, 2018 meeting be hereby confirmed. **CARRIED**

Minutes 149/18 **MATTHEWSON:** That the minutes from the regular meeting held on May 15<sup>th</sup>, 2018 be approved as circulated. **CARRIED**

**UNFINISHED BUSINESS:**

5:50 a.m. – Mayor Apperley declared a conflict of interest regarding the Day Construction letter and left the council chambers.

Asphalt Removal 150/18 **CARLEY:** That Council hereby accepts Day Construction's letter to load and haul away the asphalt material from the town shop at a rate of \$2,000.00. AND furthermore, Council requests the job be completed by the end of September. **CARRIED**

5:56 a.m. – Mayor Apperley returned to the council chambers.

Seasonal Hire 151/18 **PURVES:** That Council hereby promoted Pamela Miller to the full time seasonal laborer, at a rate of \$17.75, effective Monday, June 11<sup>th</sup>, 2018. **CARRIED**

Payment Plan 152/18 **CARLEY:** That Council hereby accepts the property tax payment plan for Lots 29 to 31, Block 3, Plan 11751 (107 Broadway) and Lots 4 to 7 and Part of Lot 8, Block 3, Plan 11751 (610 Railway Avenue). The monthly tax payment shall be \$2,000.00 to be split out between the two tax properties. Furthermore, this payment plan will be reviewed annually to ensure the payment plan is sufficient to pay the current and part of the arrears. **CARRIED**

Handivan Storage 153/18 **MATTHEWSON:** That Council enters into a bus storage agreement with Borderline Housing for the use of storage space until December 31, 2020. AND furthermore, council acknowledges there shall be no charge for the said rental space. **CARRIED**

Policy PW-TS-06A 154/18 **PURVES:** That Council hereby replaces Policy PW-TS – 06 with Policy PW-TS-06A, a policy to address the Town of Carnduff's involvement with cleaning or fixing broken sewer lines. **CARRIED**

**NEW BUSINESS:**

Building Permit 155/18 **CARLEY:** That Council hereby approves a building permit to Carnduff Centennial Arena to construct bleachers in the skating arena located on Block G, Plan C3964 (608 Spencer Street), subject to a plan review and required inspections as provided by Professional Building Inspectors, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**

6:21 a.m. – Councilor Carley declared a conflict of interest regarding the Anita Schmidt building permit and left the council chambers.

Building Permit 156/18 **ANNETTS:** That Council hereby approves a building permit to Anita Schmidt to construct a mobile home with an attached garage located on Lot 4, Block 29, Plan 84R31584 (223 – 5<sup>th</sup> Street West), subject to a plan review and required inspections as provided by Professional Building Inspectors, local zoning and building bylaws, and Provincial/Federal building regulations. **CARRIED**

6:22 a.m. – Councilor Carley returned to the council chambers. Mayor Apperley declared a conflict of interest regarding the Tyler Fernell development permit and left the council chambers.

Develop 157/18 **WALL:** That Council hereby approves a development permit to Tyler  
 Permit Fernell to construct a 4' fence located on Lot 1, Block 27, Plan 64R39100 (102 – 4<sup>th</sup> Street  
 West), subject to local zoning and building bylaws, and Provincial/Federal building  
 regulations. **CARRIED**

6:23 a.m. – Mayor Apperley returned to the council chambers.

Develop 158/18 **PURVES:** That Council hereby approves a development permit to Carl  
 Permit Strahl to construct a fence located on Part of Lot 12 and Lot 13, Block 8, Plan B3119 (216 –  
 1<sup>st</sup> Street West), subject to local zoning and building bylaws, and Provincial/Federal building  
 regulations. **CARRIED**

Special 159/18 **MATTHEWSON:** That Council hereby authorizes the issuance of a Special Events  
 Event Permit Permit to Rikki Duncombe for a wedding to take place at the Carnduff Centennial Park and  
 Carnduff Fast Centennial Arena on Saturday, August 4<sup>th</sup>, 2018 from 6:00 pm to midnight and  
 Sunday, August 5<sup>th</sup>, 2018 from 12 midnight to 2:00 a.m. **CARRIED**

Lions 160/18 **WALL:** That Council hereby abates the Carnduff Lions Club \$2,340.59 for  
 Donation their 2018 taxes. **CARRIED**

2017-18 161/18 **CARLEY:** That Council hereby grants two 2017-2018 Post Secondary \$1,000  
 Scholarship Scholarship to Kendall Waldbauer and Bronwyn Douglas. **CARRIED**

**DELEGATES:**

7:03 a.m. – 7:22 a.m. Foreman Vasyl Zhenchuk

**REPORTS:**

Admin 162/18 **WALL:** That the Administrator's Report for the June, 2018 meeting be  
 Report accepted as presented, and furthermore the report be filed. **CARRIED**

Daycare 163/18 **CARLEY:** That the Daycare Supervisor's Report for the June, 2018 meeting  
 Report be accepted as presented, and furthermore the report be filed. **CARRIED**

**COMMITTEE REPORTS:**

- Recreation Councilors Purves and Annetts provided verbal report.
- CDBO Community Development Officer Beck provided verbal report.
- Library Councilor Matthewson provided verbal report.
- Daycare Councilor Matthewson provided verbal report.
- OH & S Councilor Wall provided verbal report.
- Medical Clinic Financial Reports provided by Lydia Boyes.  
Mayor Apperley provided verbal report.
- SE Medical Group Mayor Apperley provided verbal report.
- Sunset Haven Councilor Matthewson provided verbal report.

Com. 164/18 **PURVES:** That the written council committee reports be received and filed and  
 Reports further that the verbal council committee reports be acknowledged as presented. **CARRIED**

**CORRESPONDENCE:**

Corr. 165/18 **WALL:** That the list of Correspondence be approved as presented and  
 furthermore that all correspondence with an asterisk (\*) be filed.

- a) Gov. of Sask. – OH&S ..... Submitted Concern re: Smoking.\*
- b) SE Regional Library..... AGM Notes from April 21<sup>st</sup>, 2018 \*  
 ..... List of Questions/Answers. \*
- c) SUMA..... Webinar on Cannabis. \*  
 ..... Summer School Registration. \*
- d) Gov. of Sask. .... Email re: Mary Ulmer & Frank Reid Retirement. \*  
 ..... Letter re: Revenue Sharing Amount & Payments. \*
- e) Municipal World..... Magazine June, 2018.
- f) Infrastructure..... Magazine May, 2018.
- g) Communities in Bloom..... Magazine May, 2018.
- h) AgriView..... Magazine June, 2018.

**CARRIED**

**FINANCIAL:**

Bank 166/18 **ANNETTS:** That the bank reconciliation statement for the May 2018 Bank of  
 Statement Montreal Chequing Account and May 2018 Affinity Credit Union Payroll Account be  
 accepted as presented. **CARRIED**



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Finance 167/18 **CARLEY:** That the income statement and Statement of Financial Activities  
Statement ending May 31<sup>st</sup>, 2018 be accepted as presented. **CARRIED**

**ACCOUNTS FOR PAYMENT:**

Accts 168/18 **WALL:** That Cheque #31037 to #31090, #31094 to #31095 for \$329,838.11;  
Approval electronic fund transfer of \$58,063.07; payworks & ACU withdrawals and Cheques #7965  
to #7967 for \$65,615.34; mastercard payment of \$560.57 totaling \$454,077.09 be hereby  
approved for payment. **CARRIED**

7:42 a.m. – Councilor Matthewson declared a conflict of interest regarding the Swayze Concrete invoices and left the council chambers.

Accts 169/18 **CARLEY:** That Cheque #31091 to Swayze Concrete for \$6,693.36 be hereby  
Approval approved for payment. **CARRIED**

7:43 a.m. – Councilor Matthewson returned to the council chambers. Councilor Carley declared a conflict of interest regarding C & N Oilfield invoices and left the council chambers. Councilor Purves declared a conflict of interest regarding the J.P.'s Plumbing invoice and left the council chambers.

Accts 170/18 **MATTHEWSON:** That Cheque #31092 to C & N Supply for \$943.78 be hereby  
Approval approved for payment. **CARRIED**

Accts 171/18 **WALL:** That Cheque #31093 to J.P.'s Plumbing for \$188.70 be hereby  
Approval approved for payment. **CARRIED**

7:44 a.m. – Councilors Carley and Purves returned to the council chambers.

Adjourn 172/18 **ANNETTS:** That we do now adjourn. **CARRIED**

Meeting adjourned at 7:44 a.m.

  
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Mayor

  
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Administrator